### [LEGAL NOTICE No. 56]

# OZONE DEPLETING SUBSTANCE ACT 1998

## **OZONE DEPLETING SUBSTANCES REGULATIONS 2010**

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# OZONE DEPLETING SUBSTANCES ACT 1998

# **Ozone Depleting Substances Regulations 2010**

In exercise of the powers conferred upon me by section 25 of the Ozone Depleting Substances Act 1998, I hereby make the following Regulations -

# PART I: PRELIMINARY

Citation and Commencement

- 1.-(1) These Regulations may be cited as the Ozone Depleting Substances Regulations 2010.
- (2) These Regulations come into force on a date declared by the Minister by notice in the Gazette.

Interpretation

- 2.—(1) In these Regulations, unless the context otherwise requires—
  - "accreditation certificate", in relation to a subject, means a document certifying that a person has passed a course of study relating to the subject; "Act" means the Ozone Depleting Substances Act 1998;

- "approved institution or individual" means an institution or individual approved in writing by the Director for issuing accreditation certificates for the purposes of these Regulations;
- "approved storage facility" means the Central Storage Facility established under section 11 of the Act or any facility approved by the Director for storing a controlled substance;
- "authorised handler" means a person licensed under these Regulations to handle controlled substances;

- "authorised exporter" means a person who holds a permit to export a controlled substance or equipment containing a controlled substance;
- "authorised importer" means an authorised supplier whose permit includes importing as one of the licensed activities;
- "authorised person" means-

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- (a) an authorised handler, an authorised purchaser, an authorised importer or an authorised supplier;
- (b) a person who holds a permit to use premises or a facility for any activity involving Controlled Substances;
- "authorised purchaser" means a person who holds a permit to purchase a controlled substance;
- "authorised supplier" means a person who holds a permit to import, sell, offer for sale or distribute controlled substances or equipment containing a controlled substance;
- "CFC" means chlorofluorocarbons;
- "code of practice" means a code of practice established under section 11 of the Act and includes any standards, guidelines or operational procedures to manage the use of controlled substances;
- "Department" means the Department of Environment;
- "equipment" includes apparatus;
- "export" means to take out or cause to be taken out of Fiji;
- "feedstock" means any controlled substance used for the manufacture or production of other substances;
- "facility" means a building or place that provides a particular service or is used for a particular industry;
- "halon" means a substance in group II of Part 1 of the Schedule to the Act;
- "handling", in respect of a controlled substance, means recovering, recycling, refilling, recharging or capturing the substance, and includes—
  - (a) installing, servicing, or de-commissioning any equipment that uses or contains a controlled substance in its operation;
  - (b) repossessing reclaimed controlled substances;
- "HCFC" means hydro chlorofluorocarbons;
- "inspector" means a person appointed by the Director under section 11(a) of the Act to carry out an inspection for the purposes of the Act;
- "licensed" means issued with a licence under these Regulations;
- "ODS officer" means an officer of the Department assigned to the ODS Unit;
- "ODS Unit" means the unit in the Department responsible for administering the Act and these Regulations;
- "official control" means control performed by, or authorised by, a national plant, animal or environmental protection or health authority;
- "Part II substance" means any substance that is listed in Part II of the Schedule to the Act;
- "permitted" means issued with a permit under these Regulations;
- "premises" means land and the buildings on it;

"pre-shipment application" means a non-quarantine application of a controlled substance to plants or plant products within 21 days prior to export to meet the official requirements of the receiving country;

"quarantine application" means the application of controlled substances to prevent the introduction, establishment and/or spread of quarantine pests (including

diseases), or to ensure their official control;

- "quarantine pest" means a pest or disease of potential importance to an area endangered by it and not yet present there, or present but not widely distributed and under official control;
- "supply" includes import, sell, offer for sale or distribute;
- "technician" means a person who handles controlled substances in the course of employment.
- (2) In these Regulations, a reference to a period of days means working days if the number of days is less than 14.

# PART II — SUPPLY, PURCHASE AND HANDLING OF CONTROLLED SUBSTANCES

Handling of controlled substances

- 3.—(1) A person who intends to handle controlled substances must obtain a licence as required by section 17 of the Act.
- (2) Any handling of controlled substances must be in accordance with the relevant code of practice.

Supply of controlled substances

- 4.—(1) A person who intends to sell, store, process or purchase for resale any controlled substance in any premises or facility must obtain a permit, as required by section 16(2) of the Act.
- (2) A person who intends to import any controlled substance or any equipment containing a controlled substance must obtain a permit for each shipment, as required by section 16(3) of the Act.
- (3) No person other than an authorised supplier may import, sell, offer for sale or distribute a controlled substance or equipment containing a controlled substance.
- (4) The authorised supplier may sell, offer for sale or distribute a controlled substance or any equipment containing a controlled substance only to an authorised purchaser.
- (5) An authorized supplier, buyer or user of controlled substances must ensure that any controlled substance is, in the course of importation, sale, supply or use, handled in a manner that prevents or minimizes its release into the atmosphere.
- (6) Any importation, sale, offer for sale or distribution of controlled substance or of equipment containing a controlled substance must be in accordance with the relevant code of practice.

Records of imports, sales etc.

- 5.—(1) For the purposes of section 16(12) of the Act, every authorised supplier must keep written records of all imports, sales, storage and processing of controlled substances (including sales invoices) showing—
  - (a) all controlled substances held in stock on 1 October 2000;

- (b) all controlled substances acquired on or after that date;
- all controlled substances leaving the possession or control of the authorised supplier on or after that date;
- (d) the stock of controlled substances held on 30 September in each year after 2000:
- (e) the name, address and any identification number of the authorised purchaser doing business with the supplier and the name and amount of the controlled substance purchased.
- (2) The records must include-
  - (a) any controlled substances used as feedstock;
  - (b) any controlled substances that have been destroyed; and
  - (c) any equipment containing a controlled substance.
- (3) An authorised supplier must on or before 1 November in each year send a written report to the Director showing the matters referred to in sub-regulation (1) and (2).
  - (4) The records required to be kept under this regulation must be kept for 5 years.
- (5) An authorised supplier must, upon request in writing by an inspector, produce the records kept under this Regulation for inspection, but must be given 10 working days notice before an inspection is carried out.

# Purchase of controlled substances

- 6.-(1) No person other than an authorised purchaser may purchase a controlled substance.
- (2) No person may purchase a controlled substance or any equipment containing a controlled substance except from an authorised supplier.
- (3) Any purchase of controlled substances or of equipment containing a controlled substance must be in accordance with the relevant code of practice.

# Records of purchase

- 7.-(1) An authorised purchaser must keep written records, showing in respect of every purchase on or after 1 October 2000-
  - (a) the controlled substance purchased and the name and address and place of business of the authorised supplier or authorised importer;
  - (b) the name and quantity of any reclaimed controlled substance returned and the name and address of the person who returns it;
  - (c) the name and quantity of any controlled substance that leaves the authorised purchaser's possession except
    - i. by sale or distribution;
    - for use in the servicing of equipment designed for the use of controlled substances;
    - iii. for return to an authorised supplier;
  - (d) the amount of controlled substances held in stock as at 30th September each year after 2000.
- (2) An authorised purchaser must on or before 1 November of every year send a written report to the Director showing the matters referred to in sub-regulation (1).

- (3) The records required to be kept under this Regulation must be kept for 5 years.
- (4) An authorised purchaser must, upon request in writing by an inspector, produce the records kept under this Regulation for inspection.
  - (5) The records must include any equipment containing a controlled substance.

# Export of Part II substances

- 8.—(1) No person other than an authorised exporter may export a Part II substance or any equipment containing a Part II substance.
- (2) A person who intends to export any controlled substance or any equipment containing a controlled substance must obtain a permit for each shipment.
- (3) Any export of Part II substances or of equipment containing a Part II substance must be in accordance with the relevant code of practice.

# Records of exports

- 9.—(1) An authorised exporter must keep written records, showing in respect of every consignment on or after the commencement of these Regulations—
  - (a) the name and quantity of all Part II substances in the consignment;
  - (b) the date of the consignment;
  - (c) the destination country of the consignment;
  - (d) the purpose of the exportation; and
  - (e) the name and address of the consignee.
- (2) An authorised exporter must on or before 1 November in each year send a written report to the Director showing the matters referred to in sub-regulation (1).
  - (3) The records required to be kept under this Regulation must be kept for 5 years.
- (4) An authorised exporter must, upon request in writing by an inspector, produce the records kept under this Regulation for inspection, but must be given 10 working days notice before an inspection is carried out.
  - (5) The records must include any equipment containing a Part II substance.

# PART III - LICENCES AND PERMITS

Licences and permits in respect of controlled substances, etc.

- 10-(1) Pursuant to section 16(4) and 17(4), a person may apply to the Director for-
  - (a) a licence to handle controlled substances;
  - (b) a permit to use premises or a facility for any activity involving controlled substances;
  - (c) a permit to import or supply controlled substances or equipment containing a controlled substance;
  - (d) a permit to purchase controlled substances;
  - (e) a permit to export Part II substances or equipment containing such a substance.
- (2) A person that wishes to apply for a permit mentioned in sub-regulation (1) (b) to (e) must—
  - (a) be a body corporate or partnership registered in Fiji;

- (b) provide fumigation or refrigeration or air conditioning services in the course of business;
- (c) employ one or more technicians licensed to handle controlled substances;
- (d) have adequate storage facilities and capacity for controlled substances;
- (e) display appropriate signage relating to the storage and handling of controlled substances.
- (3) A person that wishes to obtain a licence or permit under these Regulations must apply to the Director on the appropriate forms in Schedule 2 to these Regulations.
- (4) An application made by a body corporate or partnership must be made by an individual acting through an authorised person who is an individual.
  - (5) An application for a licence or permit must-
    - (a) include details of any previous or other application for a licence or permit;
    - (b) include any other information or document that the Director indicates is needed to enable the Director to decide whether to issue a licence or permit and what conditions to attach, if any; and
    - (c) be accompanied by the application fee shown in Schedule 1.

### Fees and forms

- 11.—(1) The Director may, if the public interest so requires, in any particular case and in writing waive the fee for a licence or permit for handling or storage of controlled substances.
- (2) The forms required for the purpose of the Act or these Regulations are as set out in Schedule 2 to these Regulations.
- (3) Subject to sub-regulation (1), the fees to be paid for the purpose of the Act or these Regulations are as set out in Schedule 1 of these Regulations

### Issue of licences and permits

- 12.—(1) On receipt of an application for a licence or permit, the Director—
  - (a) may require the applicant to provide further information relating to the application;
  - (b) must as soon as practicable inspect any premises to which the application relates and all vehicles and equipment proposed to be used in connection with controlled substances;
  - (c) may take samples, photographs and films and make drawings of the premises and any vehicles or equipment that will be so used.
- (2) The Director may issue, cancel, suspend or renew a licence or permit subject to conditions.
- (3) Before issuing a licence or permit, and without affecting section 16(6) of the Act, the Director must be satisfied that—
  - (a) the applicant has—
    - (i) adequate knowledge of the environmental implications of controlled substances on the ozone layer;

- (ii) adequate knowledge of the Act, these Regulations and any relevant codes of practice; and
- (iii) appropriate qualifications and experience;
- (b) any premises to which the application relates are suitable for the proposed use;
- (c) the proposals for training of staff and maintenance of equipment are adequate;
- (d) the handling and final disposal of controlled substances will be environmentally sound.
- (4) A licence or permit may be issued in respect of one or more activities and one or more premises.
- (5) A decision on the issue or refusal of a licence or permit must be made within 14 days of receipt of the application.
  - (6) If an application is rejected-
    - (a) the Director must give written reasons to the applicant;
    - (b) the application fee is not refunded.
  - (7) A licence or permit issued under these Regulations—
    - (a) is issued only on receipt of the prescribed fee;
    - (b) must be in the appropriate form in Schedule 2;
    - is valid for 1 year from the date of issue or for a single shipment in the case of an import or export permit;
    - (d) is not transferable; and
    - (e) can only be used for the purposes for which the licence or permit is issued.

# Renewal of a licence or permit

- 13.—(1) A licence or permit, other than an import or export permit, may be renewed upon application in the appropriate form and upon payment of the prescribed fee, but subject to regulation 12.
- (2) A licence or permit, other than an import or export permit, may be renewed for a period of 1 year at a time.
- (3) An application for renewal of a licence or permit must be made not less than 28 days before the licence or permit is due to expire, failing which—
  - (a) renewal may be refused; or
  - (b) renewal may be granted, if all other conditions for renewal are met, on payment of an additional fee as prescribed.
- (4) On renewal the terms of the licence or permit may be varied consistently with the Act and these Regulations.
  - (5) Renewal may be refused if the Director is satisfied that -
    - (a) there has been a significant breach by the authorised person of the conditions of the licence or permit or of any requirement of the Act or these Regulations relating to controlled substances; or
    - (b) renewal would not be in the public interest for environmental reasons.

(6) If a renewal is refused, the Director must within 10 days give written reasons to the applicant.

Qualifications for obtaining or renewing a licence

- 14.—(1) An individual who wishes to obtain a licence under these Regulations must have—
  - (a) at least 3 years of appropriate trade experience. In the case of a licence to handle methyl bromide must be 1 year of fumigation experience;
  - (b) a qualification in either or both of
    - i. the handling of CFC and HCFC; or
    - ii. refrigeration and air-conditioning; and
  - (c) an adequate knowledge of the relevant code of practice.
- (2) Documentation needed to support an application includes in respect of paragraph (1) (a)—
  - (a) an approval letter from an authority responsible for quarantine operations indicating an ability to fumigate;
  - (b) have undergone appropriate and relevant Codes of Practice training in fumigation. Good knowledge of and familiarity with the Fiji operating procedures and Codes of Practice and other regulations relating to fumigations in Fiji.
  - (c) On-job training from a reliable institute and/or an accredited trainer;
  - (d) 1 passport photo;
  - (e) a record of carrying out at least 5 safe and effective fumigations as a fumigators assistant, carried out under the direct supervision of a competent licensed fumigator;
  - (f) certification of satisfactory performance in carrying out the fumigations and in understanding of all aspects of fumigation. The certification to be given by the fumigator-in-charge supervising the training fumigations and to be subject to audit.
- (3) In respect of paragraph (1) (b), an accreditation certificate from an approved institution or individual showing that the person has—
  - (a) obtained accreditation in the handling of HCFC and CFC; or
  - (b) obtained a Good Practices in Refrigeration (GPR) certificate;
  - (c) 1 passport photo
- (4) A licence to handle controlled substances may be issued only to a technician engaged in the relevant activity.
- (5) Before a licence or permit is renewed the applicant may be required to undertake a refresher course organised by the Department and to pass a practical examination conducted by the Department or by an examiner approved by the Director, at the expense of the applicant.
  - (6) The Director may-
    - (a) charge fees for examinations and refresher courses conducted by the Department;
    - (b) in writing waiver part or whole of the fee payable, or approve the payment of fees in instalments.

# Obligations of authorised persons

- 15.—(1) A person who is licensed or permitted under these Regulations must display the licence or permit in a conspicuous place at the licensee's place of business.
- (2) It is a condition of every licence or permit issued under these Regulations that the authorised person will—
  - (a) train and supervise any person employed or otherwise engaged by the authorised person to handle controlled substances;
  - (b) have available at all times sufficient trained staff who have been approved by the Director;
  - (c) keep the permitted premises safe and clear of debris;
  - (d) receive controlled substances only from authorised persons and dispose of them only in accordance with the Act and these Regulations;
  - (e) comply with all codes of practice that relate to the activities covered by the licence or permit.
  - (3) The conditions set out in this Regulation are in addition to—
    - (a) any conditions attached to a licence or permit; and
    - (b) the obligations in section 16(13) of the Act in relation to a business or activity.

Cancellation of a licence or permit

- 16.—(1) If the Director considers in respect of a licence or permit—
  - (a) that any premises or facility to which it relates have failed to comply with any requirements of the Act or the conditions of a permit; or
  - (b) that the authorised person is in breach of the Act or these Regulations or a condition of the licence or permit.

the Director may cancel the licence or permit permanently, or suspend it until any breach has been remedied to the satisfaction of the Director.

- (2) Before cancelling a licence or permit, the Director must give written reasons and must give the authorised person an opportunity to be heard, either orally or in writing.
- (3) This Regulation does not affect the powers conferred on the Director by section 16(10) of the Act in relation to permits.

# PART V-MISCELLANEOUS OFFENCES

Labelling of controlled substances and equipment

- 17.—(1) Without affecting Regulation 20(1), no person may sell, offer for sale or distribute any controlled substance in a container unless the container bears a label showing the nature of the controlled substance.
- (2) No person may sell, offer for sale or distribute any equipment that uses any controlled substance unless the equipment bears a label showing the controlled substance used.
  - (3) A person who—
    - (a) services any equipment by charging it with a controlled substance; or

- (b) replaces any equipment that contains a controlled substance.

  must attach a label on a prominent part of the equipment showing—
  - (i) the name of the person or company that carried out the service or replacement;
  - (ii) the date of service or replacement;
  - (iii) the identity of the authorised purchaser;
  - (iv) every substance, whether a controlled substance or not, used in the service or replacement and to charge the equipment.
- (4) Any label required by this Regulation must-
  - (a) be displayed on a conspicuous part of the container or equipment;
  - (b) be of a size that is easy to read;
  - (c) not be removed except with the approval of the Director.

Storage and disposal of controlled substances

- 18.—(1) A person who is in possession or control of a controlled substance must keep the controlled substance in an air-tight container, except when using it.
  - (2) No person may dispose of a controlled substance except to-
    - (a) deliver it to an authorised supplier or authorised purchaser or to an approved storage facility; or
    - (b) destroy it in a manner approved by the Director or in accordance with the relevant code of practice.
  - (3) This Regulation—
    - (a) does not apply to residual controlled substances in discarded domestic equipment; but
    - (b) does apply to residual controlled substances in discarded motor vehicle airconditioning equipment.

Reclamation of controlled substances

- 19.—(1) A person licensed to handle controlled substances must ensure that any reclamation of controlled substances is done only in accordance with the relevant code of practice.
- (2) Every container used for reclaiming controlled substances must be clearly marked with—
  - (a) the word "RECOVER";
  - (b) the name of the authorised supplier;
  - (c) a warning that the container must only be used for the storage and return of a particular type of controlled substance; and
  - (d) the name and any colour code of the controlled substance.

Supply to be in containers

- 20.—(1) Without affecting regulation 17(1), no person may deliver a controlled substance to an authorised supplier unless the container is clearly marked with—
  - (a) the name and any colour code of the controlled substance;
  - (b) if the controlled substance has been reclaimed—a warning label that the controlled substance is suspected of being adulterated.

(2) An authorised supplier may charge for supplying or accepting delivery of container of a controlled substance in accordance with a scale of charges set by the Direct and published in the *Gazette*.

Prohibited goods other than methyl bromide

- 21.—(1) No person may import, sell or offer for sale—
  - (a) a product that contains a controlled substance other than methyl bromide
  - (b) with effect from I January 2009—methyl bromide for any use other that quarantine or pre-shipment application;
- (2) No person may sell, offer for sale or distribute any product that contains methy bromide unless the product is purchased by an authorised purchaser.
- (3) Methyl bromide may be imported for the purpose of quarantine and pre-shipmen applications only.

Servicing of system etc.

- 22.—(1) Every motor-vehicle garage that undertakes the refilling of automotive air-conditioners, and every facility that undertakes the servicing of refrigeration or air conditioning equipment must have access to and use a recovery and recycling unit approved by the Director, and such unit must only be operated by an authorised handler.
- (2) If any controlled substance is brought to an authorised handler for any reason the handler  $\max$ 
  - (a) recycle the controlled substance for re-use in an existing system;
  - (b) deposit it for storage in an approved storage facility; or
  - (c) destroy it in a manner approved by the Director.
- (3) If an authorised handler is asked to handle a system that contains a controlled substance, the handler must—
  - (a) find a replacement for the system that uses a non-controlled substance;
  - (b) retrofit the system to enable it to accept a non-controlled substance; or
  - (c) require the owner of the system to undertake retrofitting.
- (4) A person who dismantles a motor vehicle containing an air-conditioning unit that uses a controlled substance must ensure that the unit is de-commissioned in accordance with the relevant code of practice.

# PART IV: ADMINISTRATION

Import and export declarations

- 23.—(1) Every importer of controlled substances or of equipment containing a controlled substance must before the goods are landed make a declaration to the Director in the appropriate form in Schedule 2 as to the quantity and description of each controlled substance that is to be imported, and its intended recipient in the Fiji Islands.
- (2) Every intending exporter of a Part II substance must before the goods are exported make a declaration to the Director in the appropriate form in Schedule 2 as to the quantity and description of such substance that is to be exported, and its intended destination.
- (3) An import declaration is the responsibility of the authorised supplier who arranges the importation, but may be signed on the supplier's behalf by the master of a ship, captain of an aircraft or customs agent or similar person.

- (4) An export declaration is the responsibility of the authorised exporter who arranges the exportation, but may be signed on the exporter's behalf by the master of a ship, captain of an aircraft or customs agent or similar person.
- (5) The obligations under this Regulation on authorised importers and exporters are in addition to those in Parts II and III.

Inspection of premises, vessels and aircraft

- 24.—(1) An inspector may enter any premises to which the licence or permit relates and—
  - (a) inspect any record that might relate to controlled substances;
  - inspect any equipment or container that might contain a controlled substance;
     and
  - (c) take samples of any substance that might be a controlled substance,

in order to ascertain whether there has been in respect of the premises or any good in them any breach of the Act or these Regulations or of any condition of a licence or permit issued under these Regulations.

- (2) An inspector may board any vessel or aircraft that has arrived in or is about to depart from the Fiji and—
  - (a) inspect any record relating to the shipment of goods; and
  - (b) inspect the cargo of the vessel or aircraft

in order to ascertain whether there has been in respect of the vessel or aircraft any breach of the Act or these Regulations or any condition of a licence or permit issued under these Regulations.

- (3) If upon the report of an inspector, the Director has reason to suspect that there has been, or might imminently be, a contravention of the Act or these Regulations by any person or in respect of any goods, the Director may—
  - (a) issue a Stop Work Notice;
  - (b) authorise an inspector in writing to enter the premises where the goods are and confiscate any controlled substance or any equipment, tool, machine or refrigerant cylinder which is the cause of the contravention;
  - (c) request-
    - (i) the Director of Immigration to prohibit the person from departing from the Fiji Islands; or
    - (ii) the Director General of Customs to prevent the importation of specified goods,

until the purchaser or the owner or importer of the goods, as the case may be, can show to the satisfaction of the Director that there has been no contravention of the Act or these Regulations.

(4) If after taking action under sub-regulation (3) the Director considers that there has been a contravention of the Act or these Regulations, the Director must initiate criminal proceedings pursuant to Part V of the Act as soon as practicable.

- (5) It is a condition of every licence or permit issued under these Regulations th the authorised person will-
  - (a) facilitate entry, boarding and inspection under this regulation to the exter possible:
  - make available any records for inspection by an inspector on request; and
  - (c) provide access to any equipment, machine or container that might contain or that is suspected to contain controlled substances.
- (6) This Regulation does not affect the powers of the Director under section 16(14 of the Act in relation to inspection, audits and spot checks.

### Appeals

- 25.-(1) A person who is dissatisfied with a decision of the Director under these Regulations relating to the issue, renewal or cancellation of a licence or permit, or the conditions attached to a licence or permit, may, within 21 days of being notified of the decision, appeal in writing to the Minister, in accordance with section 16(5) of the Act.
- (2) The Minister when deciding an appeal must give the appellant and the Director the opportunity to be heard, in writing or in person, and to produce evidence and call witnesses, and must give reasons for the decision on the appeal.
- (3) If an appeal involves a technical issue, the Minister may obtain appropriate technical advice from a person, other than the Director or ODS Unit.

# General penalty

- 26.—(1) A person, other than the Director or an ODS officer acting in the course of duty, who contravenes any of the following Regulations commits an offence and is liable on conviction to a fine of \$2,000, as prescribed by section 20(4) of the Act—
  - Regulation 4(3), (4) and (5) (Supply of controlled substances);
  - Regulation 5(3) (Records of imports, sales etc.) (b)
  - Regulation 6(1) and (2) (Purchase of controlled substances); (c)
  - Regulation 7(1) to (4) (Records of purchase)
  - Regulation 8(1) (Export of Part II substances); (e)
  - Regulation 9(1) to (4) (Records of exports); (f)
  - Regulation 15(2) (Display licence or permit); (g)
  - (h) Regulation 17(1), (2) and (3) (Labelling of containers and equipment);
  - Regulation 18(11) and (2) (Storage and disposal of controlled substances); (i)
  - Regulation 19(1) and (2) (Reclamation of controlled substances); *(j)*
  - Regulation 20(1) (Supply to be in containers); (k)
  - Regulation 21(1) and (2) (Prohibited goods); (l)
  - (m) Regulation 22(1) to (4) (Servicing of system etc.);
  - (n) Regulation 23(1) and (2) (Import and export declarations).
- A breach of an obligation imposed on an authorised person by or under these Regulations that is not listed as an offence under sub-regulation (1) is a breach of a condition of the relevant licence or permit and Regulation 16(1)(b), section 17(6) and section 16(11) of the Act applies, as the case may be.

## Reference to controlled substances-Schedule 3

27. In any form, licence or permit or other document required for the purpose of these Regulations, a description of any controlled substance should be by reference to the names and numbers of such substances given in Schedule 3.

### Repeal and savings

- 28.-(1) The Ozone Depleting Substances Regulations 2000 ("the 2000 Regulations") are repealed.
- (2) Licences and permits issued under the 2000 Regulations continue in force until their expiry date as if issued under these Regulations and may then be renewed in accordance with these Regulations.
- (3) Applications pending under the 2000 Regulations may continue to be processed as if they were applications under these Regulations, but—
  - (a) the qualifications required will be as prescribed by these Regulations;
  - (b) the Director may call for additional information as required by these Regulations.
- (4) Prosecutions commenced under the 2000 Regulations may be continued under those Regulations until they are determined or abandoned.

Made this 4th day of May 2010.

S. SAUMATUA Minister for Local Government, Urban Development, Housing and Environment

# SCHEDULE 1 (Regulation 11(1))

## **FEES**

		(VIP)	;
1.	Application for a licence or permit,		\$100
2.	Licence to handle controlled substances		\$100
3.	Permit to use premises or facility		\$400
4.	Permit to supply controlled substances	\$100	
5.	Clearance of import of controlled substances	\$1 per kg	
6.	Administration fee for export of controlled substances	\$50	
7.	Refresher course		\$50
8.	Renewal of licence		\$12
9	Renewal of permit		\$10
10.	Late renewal penalty for licence		\$20
11.	Late renewal penalty for storage permit	\$30	
12.	Replacement of lost Licences and Permits		\$20
13.	Inspection fee		\$35
14.	Analysis of any substance	At the clie	nt's cost

### **SCHEDULE 2**

(Regulation 11(2))

EOE	≀MS

LOMINO		
Form 1 Form 2		Application for licence to handle controlled substances  Licence to handle controlled substances
Form 3	_	Application for permit to use premises or a facility to store controlled substances
Form 4		Permit to use premises or a facility to store controlled substances
Form 5		Application for permit to import controlled substances
Form 6	_	Permit to import controlled substances
Form 7	_	Application for permit to supply controlled substances
Form 8		Permit to supply controlled substances
Form 9	_	Application for permit to export controlled substances or equipment containing controlled substance
Form 10		Permit to export controlled substances or equipment containing controlled substance
Form 9	_	Application to renew a licence or permit
Form 10		Import declaration

# OZONE DEPLETING SUBSTANCES REGULATIONS 2010

# FORM 1

# DEPARTMENT OF ENVIRONMENT

# APPLICATION FOR LICENCE TO HANDLE CONTROLLED SUBSTANCES

(Sections 15 and 17 of the Act and Regulation 10(1))

# Part A -- Applicant details

1. Full name:

Form 11 -

- 2. Name of employer:
- 3. Name and address of place of business:
- 4. Residential address:
- 5. Telephone: Home Work
  Mobile Fax

**Export declaration** 

- 6. E-mail:
- 7. Is the applicant applying for the first time? YES/NO

# Part B-Activity requiring a licence

- State the activity or activities to be carried out which require the issue of a licence in respect of controlled substances (tick as applicable) - Charging, Recharging, Refilling, Recovery, Recycling, Capturing, Fumigation.
- 2. State which controlled substance or substances the applicant will be dealing with. (Refer to the list of controlled substances in Schedule 3 and give the relevant numbers.)

- State whether the activity complies with the relevant Code of Practice. YES/NO
  If Yes, attach a copy of the certificate of compliance. If No, state when compliance
  will be achieved.
- State whether the applicant holds an accreditation certificate. YES/NO
  If Yes, state the name of the approved institution or individual and attach a copy of
  the certificate. If No, state when accreditation will be achieved.
- 5. State any other relevant qualification the applicant has attained. (Attach evidence of the qualification.).
- State whether the applicant is currently carrying out any Charging, Recharging, Refilling, Recovery, Recycling, Capturing, and Fumigation of a controlled substance. YES/NO
   If Yes, briefly describe the method used.
- 7. If the answer to question 6 is Yes, state when the applicant last performed the activity.
- 8. If the applicant uses one or more reclamation units, state—
  - (a) the brand name of each unit;
  - (b) the name of the supplier of each unit.
- 9. Does the applicant employ persons for carrying out the work? YES/NO If Yes, provide the following details:

Name of employee	Qualification	
A mo the		÷
If Yes, provide the follow	licensed staff employed in your business? g details:	YES/

# Part C-Conditions of application

- The applicant must complete this Form and send a copy to the Department of Environment.
- The application fee of \$100 must accompany this form otherwise it will not be processed.
- The applicant must within 5 days of submitting the application, sit a 1-hour practical examination and a 30-minute written examination under the supervision of 2 ODS officers.
- 4. The applicant will be notified within 14 days of the result of the application. Upon payment of the licence fee of \$100, a successful applicant will be issued a licence.

- 5. The licence must be displayed in a conspicuous place at the licensee's place of business.
- 6. A licence is valid for 1 year and is renewable, subject to Regulation 13, on payment of the renewal fee of \$12.00.
- 7. A licence is not transferable and can only be used by the applicant to whom the licence is granted, and for the purposes for which it is issued.

Declaration	
Ι,	(applicant) declare the information given in this application
to be true and accurate and I fully	y understand the conditions of this application.
Signed	_
Applicant	
Date	
Part D (Official use only)	
Date application received >	
Receipt number:	
If licence issued:	
Receipt number	
Licence Number	
Date of issue	s.
Date of expiry	
Conditions of licence	
Specify training (if required)	•
If licence not issued	
Reason for not issuing licence	
Recommendation to applicant (if a	
Signed	(ODS Officer)
for Director of Environment	
Name	
Date	

# OZONE DEPLETING SUBSTANCES REGULATIONS 2010 FORM 2

# DEPARTMENT OF ENVIRONMENT

# LICENCE TO HANDLE CONTROLLED SUBSTANCES

(Sections 15 and 17 of the Act and Regulation 12(2))

Licence No	
Pursuant to sections 15 and 17 of the Ozone Depleting Substances Act 1998, and Regul 12(2), I hereby grant a licence to	ation 1t) to
General conditions of licence:	
1. A fee of \$100 is payable for issue of the licence. A fee of \$12 is payable for rene this licence.	w of
<ol><li>This licence is not transferable and is valid only for handling the specified contro substances in the specified manner.</li></ol>	olled
3. This licence is valid from to	
Special conditions (if any)	
Signed	
Director of Environment Date	
SAMPLE ID	
ELVIN SHAROON SHARMA MAQERE Ravua – BA  Company Permit #: ODSFAC 363/09 Expiry Date : 08/05/2010 Expiry Date : 08/05/2010  Passport Photo  Director Department of Environment  Conditions: For Fumigation Purposes only  CONDITIONS:	

# OZONE DEPLETING SUBSTANCES ACT 1998 OZONE DEPLETING SUBSTANCES REGULATIONS 2010 FORM 3

# DEPARTMENT OF ENVIRONMENT

# APPLICATION FOR PERMIT TO USE PREMISES OR A FACILITYTO STORE CONTROLLED SUBSTANCES (Section 16(2) and (4) of the Act and Regulation 10(1))

# Part A - Applicant details

- 1. Full name
- 2. Name and address of place of business
- 3. Residential address
- 4. Telephone Home Work Mobile Fax
- 5. E-mail
- 6. (If applying on behalf of a company or partnership)
  - (a) Position in the company or partnership
  - (b) Name and registered address of the company or partnership
  - (c) Describe type of business (including any other business operating under the same management)
- 7. Is the applicant applying for the first time? YES/NO

# Part B-Premises or facility

- 1. State the purpose for which the applicant/business intends to use the premises or facility in respect of a controlled substance: Sale, Storage, Processing, and Purchase for resale
- 2. Specify whether the permit is for use of premises or a facility
- 3. If the permit is for use of premises, state the location of the premises and give a brief description of them.
- 4. Is there a designated area for storage? YES/NO
- 5. If the permit is for the use of a facility, specify what facility is to be used.
- 6. Specify which controlled substance is (or substances are) involved.
- 7. Has the applicant dealt with the controlled substance before? YES/NO If Yes, briefly state your experience in dealing with the substance:
- 8. Any other information the applicant considers relevant to the application.

# Part C-Conditions of application

- The applicant must complete this Form and send a copy to the Department of Environment.
- 2. The application fee of \$100 must accompany this form otherwise it will not be processed.
- 3. The applicant will be notified within 14 days of the result of the application. Upon payment of the permit fee of \$400, a successful applicant will be issued a permit.
- The permit must be displayed in a conspicuous place at the premises or facility to which it relates.
- 5. A permit is valid for 1 year and is renewable, subject to regulation 13, on payment of the renewal fee of \$10.00.
- 6. A permit is not transferable and can only be used in respect of the premises or facility to which it relates and for the purposes for which it is issued.

Declaration	
I,	(applicant) declare the information given in
this application to be true and accur application.	ate and I fully understand the conditions of this
SignedApplicant	
Date	
Part C (Official use only)	
Application No. Receipt number Date application received	
If permit issued : Receipt number Permit number Date of issue Date of expiry	į
Conditions of the permit	
If permit not issued Reason for not issuing permit	
Recommendation to applicant (if any	
Signed	
Director of Environme	ent .
Date	

the

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# OZONE DEPLETING SUBSTANCES REGULATIONS 2010 FORM 4

# DEPARTMENT OF ENVIRONMENT

# PERMIT FOR USE OF PREMISES OR A FACILITY TO STORE CONTROLLED SUBSTANCES

(Section 16(2) and (4) of the Act and Regulation 12(2))

Perm	nit No.		
	uant to section		e Act, and Regulation 12(2), I hereby issue a permit to  (applicant) to use
		(premise	s/ facility) located at
			·
<u>Gene</u>	eral condition	s of permit:	
1. A fee of \$400 is payable for issue of the permit. A fer renewal.			e for issue of the permit. A fee of \$10 is payable upon
2.	This permit facility for the	is not transfer he specified p	able and is valid only for the use of the specified premises/ urpose in relation to the specified controlled substances.
3.	This permit	is valid from	to
Spec	cial condition	<u>s</u> (if any)	
Date—	Di e	irector of Env	ironment  FING SUBSTANCES REGULATIONS 2010
	UZ	JNE PELLE	FORM 5
		DED	ARTMENT OF ENVIRONMENT
	APPLICAT	ION FOR PE	RMIT TO IMPORT CONTROLLED SUBSTANCES 16(3) of the Act and Regulation 10(1))
Par	t A — Applica	nt details	
1.	Full name		
2.	Name and	address of pla	ce of business
3.	Residential	address	
4.	Telephone	Home Mobile	Work Fax
5.	E-mail		

- 6. (If applying on behalf of a company or partnership)
  - (a) Position in the company or partnership
  - (b) Name and registered address of the company or partnership
  - (c) Describe type of business (including any other business operating under the above management)
- 7. Is the applicant applying for the first time? YES/NO

Part B-Nature of the application

- Proposed date of importation:
- Type of container:
- · Countries of origin:
- Type of carrier ship/aircraft
- Name of vessel/agent:
- Proposed destinations in Fiji:

### Controlled Substances

Pure chemicals (us	se chemical code name	es)		
controlled substance	Requested quantities (kg)	Trade name	Country of origin	*Intended use
	<del></del>		<u> </u>	
<u> </u>				<del></del>
Mixtures (state che	emical code names)			
Trade name	Chemical composition (% of each controlled substance)	Requested quantities (kg)	Country of origin	*Intended use
		·		
<del></del>				

(\*Use the code numbers in the Annex (if applicable) when completing this portion).

Part C-Other information

Provide any additional information which the applicant: considers necessary for this application

Part D- Conditions of application

- 1. The applicant must complete this Form and send 2 copies to the Department of Environment.
- 2. The applicant will be notified within 14 days of the result of the application. A fee of \$1 per kg. is also payable on lodgement of application.

3. T	he permit must be displayed in a conspicuous place at the place of business
4. A	permit is not transferable and can only be used in respect of the shipment for which is issued.
Declara	ation
I,applica	(the applicant) declare that the information provided in this tion is true and accurate and I fully understand the conditions of this application.
Signed Applica	ant
Date	
Part E (	(Official use only)
Permit Quota l	
	formation provided in this application has been checked and found: te/Inaccurate
	amend that a permit to import Controlled Substances be issued/not issued to (applicant) for the shipment stated below.
Signed	Director of Environment
Date	
Annex	
The foll	owing code numbers are for the purposes of the intended use of controlled substances it to in Part B:
1.0 1.1 1.2 1.3 1.4	Refrigeration Industrial Commercial Domestic Transport
2.0 2.1 2.2 2.3 2.4	Air-conditioning Commercial Industrial Domestic Transport (private and public)
3.0 3.1 3.2	Aerosols Commercial products Industrial use
4.0 4.1 4.2	Foam blowing Flexible foams Rigid foams

4.3	Semi-rigid foams
4.4	Others
5.0	Solvents
5.1	Electronics
5.2	Metal cleaning.
5.3	Dry cleaning
5.4	Other
6.0	Fire fighting
6.1	Portable
6.2	Fixed systems
6.3	Others
7.0	Fumigation
7.1	Quarantine application
7.2	Pre-shipment application
7.3	Soil fumigation
7.4	Other agricultural uses
7.5	Other
8.0	Miscellaneous (to be specified)
8.0	Miscellaneous (to be specified)

# OZONE DEPLETING SUBSTANCES REGULATIONS 2010

### FORM 6

# DEPARTMENT OF ENVIRONMENT

# PERMIT TO IMPORT CONTROLLED SUBSTANCES

(Section 16(3) of the Act and Regulation 12(2))

## Permit No:

hich

this

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Quota No:

Pursuant to section 16(3) of the Act and Regulation 12(2), I hereby issue a permit to \_\_\_\_\_\_ (applicant) to import quantities of controlled substances in the shipment specified below.

# Conditions of permit:

- 1. This Permit is not transferable and is valid only for the shipment specified below.
- 2. This permit applies only to the following shipment:
- Proposed date of importation:
- Type of container:
- Countries of origin:
- Type of carrier ship/aircraft
- Name of vessel /agent:
- Proposed destinations in Fiji:
- 3. Form 10 must be completed by every importer of controlled substances in respect of each consignment and a clearance fee of \$1 per kg is payable on each consignment.
- 4. The authorised person must keep records of all quantities of controlled substances imported as specified in the Annex to Form 5.

5.	The records mu	ist be kept for 5 yea	ars, and—	
			for inspection by an ODS ironment on or before 1st	
Sign	ned		<u>.</u>	÷
,	Directo	or of Environment		•
Date	e			
	OZONI	E DEPLETING SU	BSTANCES REGULATI	IONS 2010
			FORM 7	
		DEPARTMEN	IT OF ENVIRONMENT	
ŀ		MENT CONTAIN	EXPORT CONTROLLED ING CONTROLLED SU tions 8 and 10(1))	
Part	A — Applicant d	etails		
1.	Full name			
2.	Name and addr	ess of place of bus	iness	
3.	Residential add	Iress		
4.	Telephone Ho	ome obile	Work Fax	
5.	E-mail			
6.		behalf of a compa the company or p		
	(b) Name and	registered address	of the company or partne	ership
		type of business (i nagement)	ncluding any other busin	ness operating under th
7.	Is the applican	t applying for the fi	irst time? YES/NO	
Par	t B—Nature of tl	ne application		
•	Export Part 2 s	substance		
Cor	re Chemicals ntrolled ostance	Quantity (kg)	Mixtures Controlled substance	Quantity (kg)
	<del></del>		<del></del>	

Controlled Substances contained in the equipment

In either case, give details of-

<ul><li>Environment.</li><li>The applicant will be notified within 14 days of the result of the application. If successful, and upon payment of the administration fee of \$50, the applicant will be issued a permit.</li></ul>		Ø Proposed supplier
Proposed destination country Proposed recipient Part C—Other information Provide any additional information which the applicant: considers necessary for this application Part D—Conditions of application 1. The applicant must complete this Form and send 2 copies to the Department of Environment. 2. The applicant will be notified within 14 days of the result of the application. If successful, and upon payment of the administration fee of \$50, the applicant will be issued a permit. 3. The permit must be displayed in a conspicuous place at the business premises of the holder. 4. The permit is not transferable and is valid for the specified shipment only. Declaration I,		Ø Proposed date of export
Part C—Other information Provide any additional information which the applicant: considers necessary for this application Part D—Conditions of application  1. The applicant must complete this Form and send 2 copies to the Department of Environment.  2. The applicant will be notified within 14 days of the result of the applicant will be issued a permit.  3. The permit must be displayed in a conspicuous place at the business premises of the holder.  4. The permit is not transferable and is valid for the specified shipment only. Declaration 1		Ø Proposed carrier
Part C—Other information Provide any additional information which the applicant: considers necessary for this application  1. The applicant must complete this Form and send 2 copies to the Department of Environment.  2. The applicant will be notified within 14 days of the result of the application. If successful, and upon payment of the administration fee of \$50, the applicant will be issued a permit.  3. The permit must be displayed in a conspicuous place at the business premises of the holder.  4. The permit is not transferable and is valid for the specified shipment only.  Declaration  1,		Ø Proposed destination country
Provide any additional information which the applicant: considers necessary for this application  Part D—Conditions of application  The applicant must complete this Form and send 2 copies to the Department of Environment.  The applicant will be notified within 14 days of the result of the application. If successful, and upon payment of the administration fee of \$50, the applicant will be issued a permit.  The permit must be displayed in a conspicuous place at the business premises of the holder.  The permit is not transferable and is valid for the specified shipment only.  Declaration  I,		Ø Proposed recipient
application  Part D—Conditions of application  1. The applicant must complete this Form and send 2 copies to the Department of Environment.  2. The applicant will be notified within 14 days of the result of the application. If successful, and upon payment of the administration fee of \$50, the applicant will be issued a permit.  3. The permit must be displayed in a conspicuous place at the business premises of the holder.  4. The permit is not transferable and is valid for the specified shipment only.  Declaration  I,	Part	t C—Other information
<ol> <li>The applicant must complete this Form and send 2 copies to the Department of Environment.</li> <li>The applicant will be notified within 14 days of the result of the application. If successful, and upon payment of the administration fee of \$50, the applicant will be issued a permit.</li> <li>The permit must be displayed in a conspicuous place at the business premises of the holder.</li> <li>The permit is not transferable and is valid for the specified shipment only.</li> <li>Declaration</li> <li>(the applicant) declare that the information provided in this application is true and accurate and I fully understand the conditions of this application.</li> <li>Signed</li></ol>	Pro app	vide any additional information which the applicant: considers necessary for this lication
Environment.  2. The applicant will be notified within 14 days of the result of the application. If successful, and upon payment of the administration fee of \$50, the applicant will be issued a permit.  3. The permit must be displayed in a conspicuous place at the business premises of the holder.  4. The permit is not transferable and is valid for the specified shipment only.  Declaration  I,	Part	t D—Conditions of application
successful, and upon payment of the administration fee of \$50, the applicant will be issued a permit.  3. The permit must be displayed in a conspicuous place at the business premises of the holder.  4. The permit is not transferable and is valid for the specified shipment only.  Declaration  I,	1.	The applicant must complete this Form and send 2 copies to the Department of Environment.
holder.  4. The permit is not transferable and is valid for the specified shipment only.  Declaration  I,	2.	The applicant will be notified within 14 days of the result of the application. If successful, and upon payment of the administration fee of \$50, the applicant will be issued a permit.
Declaration  I,(the applicant) declare that the information provided in this application is true and accurate and I fully understand the conditions of this application.  SignedApplicant  Date  OZONE DEPLETING SUBSTANCES REGULATIONS 2010  FORM 8  DEPARTMENT OF ENVIRONMENT  PERMIT TO EXPORT CONTROLLED SUBSTANCES OR EQUIPMENT CONTAINING CONTROLLED SUBSTANCE (Regulation 8 and Regulation 12(2))  Permit No.  Pursuant to Regulations 8 and 12(2), I hereby issue a permit to(applicant) to export (tick as applicable) controlled substances/equipment containing a controlled substance as specified below.  This Permit is valid for a shipment as mentioned below—vessel or aircraft on (date)	3.	The permit must be displayed in a conspicuous place at the business premises of the holder.
Declaration  I,(the applicant) declare that the information provided in this application is true and accurate and I fully understand the conditions of this application.  SignedApplicant  Date  OZONE DEPLETING SUBSTANCES REGULATIONS 2010  FORM 8  DEPARTMENT OF ENVIRONMENT  PERMIT TO EXPORT CONTROLLED SUBSTANCES OR EQUIPMENT CONTAINING CONTROLLED SUBSTANCE (Regulation 8 and Regulation 12(2))  Permit No.  Pursuant to Regulations 8 and 12(2), I hereby issue a permit to(applicant) to export (tick as applicable) controlled substances/equipment containing a controlled substance as specified below.  This Permit is valid for a shipment as mentioned below — vessel or aircraft on (date)	4.	The permit is not transferable and is valid for the specified shipment only.
is true and accurate and I fully understand the conditions of this application.  Signed	Dec	· · · · · · · · · · · · · · · · · · ·
is true and accurate and I fully understand the conditions of this application.  Signed	I,	(the applicant) declare that the information provided in this application
Applicant  OZONE DEPLETING SUBSTANCES REGULATIONS 2010  FORM 8  DEPARTMENT OF ENVIRONMENT  PERMIT TO EXPORT CONTROLLED SUBSTANCES OR EQUIPMENT CONTAINING CONTROLLED SUBSTANCE  (Regulation 8 and Regulation 12(2))  Permit No.  Pursuant to Regulations 8 and 12(2), I hereby issue a permit to  (applicant) to export (tick as applicable) controlled substances/equipment containing a controlled substance as specified below.  This Permit is valid for a shipment as mentioned below—  vessel or aircraft on (date)	is tr	ue and accurate and I fully understand the conditions of this application.
OZONE DEPLETING SUBSTANCES REGULATIONS 2010 FORM 8 DEPARTMENT OF ENVIRONMENT PERMIT TO EXPORT CONTROLLED SUBSTANCES OR EQUIPMENT CONTAINING CONTROLLED SUBSTANCE (Regulation 8 and Regulation 12(2)) Permit No. Pursuant to Regulations 8 and 12(2), I hereby issue a permit to (applicant) to export (tick as applicable) controlled substances/equipment containing a controlled substance as specified below. This Permit is valid for a shipment as mentioned below— vessel or aircraft on (date)	Sign	
FORM 8  DEPARTMENT OF ENVIRONMENT  PERMIT TO EXPORT CONTROLLED SUBSTANCES OR EQUIPMENT CONTAINING CONTROLLED SUBSTANCE  (Regulation 8 and Regulation 12(2))  Permit No.  Pursuant to Regulations 8 and 12(2), I hereby issue a permit to	Date	**
DEPARTMENT OF ENVIRONMENT  PERMIT TO EXPORT CONTROLLED SUBSTANCES OR EQUIPMENT CONTAINING CONTROLLED SUBSTANCE (Regulation 8 and Regulation 12(2))  Permit No.  Pursuant to Regulations 8 and 12(2), I hereby issue a permit to		OZONE DEPLETING SUBSTANCES REGULATIONS 2010
PERMIT TO EXPORT CONTROLLED SUBSTANCES OR EQUIPMENT CONTAINING CONTROLLED SUBSTANCE (Regulation 8 and Regulation 12(2))  Permit No.  Pursuant to Regulations 8 and 12(2), I hereby issue a permit to		FORM 8
EQUIPMENT CONTAINING CONTROLLED SUBSTANCE (Regulation 8 and Regulation 12(2))  Permit No.  Pursuant to Regulations 8 and 12(2), I hereby issue a permit to		DEPARTMENT OF ENVIRONMENT
Permit No.  Pursuant to Regulations 8 and 12(2), I hereby issue a permit to		
(applicant) to export (tick as applicable) controlled substances/equipment containing a controlled substance as specified below.  This Permit is valid for a shipment as mentioned below—  vessel or aircraft  on (date)		
vessel or aircraft on (date)	Perr	(Regulation 8 and Regulation 12(2))
to (destination)	Purs (app	(Regulation 8 and Regulation 12(2)) mit No. suant to Regulations 8 and 12(2), I hereby issue a permit to plicant) to export (tick as applicable) controlled substances/equipment containing a
	Purs (app cont This vess on (	(Regulation 8 and Regulation 12(2)) mit No. suant to Regulations 8 and 12(2), I hereby issue a permit to plicant) to export (tick as applicable) controlled substances/equipment containing a strolled substance as specified below.  See Permit is valid for a shipment as mentioned below— sel or aircraft date)
	Purs (app cont This vess on (	(Regulation 8 and Regulation 12(2)) mit No. suant to Regulations 8 and 12(2), I hereby issue a permit to plicant) to export (tick as applicable) controlled substances/equipment containing a strolled substance as specified below.  See Permit is valid for a shipment as mentioned below— sel or aircraft date)

year.

the

# Conditions of permit:

- 1. This Permit is not transferable and is valid only for the shipment specified above.
- 2. An administration fee of \$50 is payable to the Director of Environment for the shipment.
- 3. Controlled Substance/s (specify)
- 4. Permitted equipment (specify)
- 5. Form 11 must be completed by every exporter of Controlled Substances in respect of each shipment.

# Additional conditions in respect of exports

- Clearance of the shipment must have prior approval of the Department of Environment before the goods leave the Fiji Islands. Goods intended for export which do not have prior clearance may be detained at the border at the exporter's expense.
- 2. Exported equipment containing controlled substances must be labelled with the name and address of the exporter and the nature of the controlled substance.
- 3. The authorised person must keep records of all controlled substances/equipment exported, including names and addresses of the recipients.
- 4. The records must be kept for 5 years, and
  - (a) made available upon request for inspection by an ODS Inspector/Officer;
  - (b) submitted to Director of Environment on or before 1st November of each year.

Signed			
- U	Director of Environment		
Date:		;	

# OZONE DEPLETING SUBSTANCES REGULATIONS 2010

## FORM 9

# DEPARTMENT OF ENVIRONMENT

APPLICATION TO RENEW A LICENCE OR
PERMIT IN RESPECT OF CONTROLLED SUBSTANCES

(Sections 15, 16 and 17 of the Act and Regulation 13)

# Part A-Applicant details

- 1. Full name
- 2. Name of employer
- 3. Name and address of place of business
- 4. Residential address
- 5. Telephone Home

Work

Fax

Mobile

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6.	E-m	ail		
7.	(If applying on behalf of a company or partnership)			
	(a)	Position in the company or partnership		
	(b)	Name and registered address of the company or partnership		
	(c)	Describe type of business (including any other business operating under the above management)		
Pa	rt B—I	Details of the licence or permit		
Li	cence/p	ermit number		
Ту	pe of li	cence/permit		
Da	ate of ex	xpiry		
De	eclaratio	on		
pe		(applicant) declare that all conditions of the licence/ve been met. I hereby apply for renewal of the above licence/permit in respect owing activities in relation to Controlled Substances.		
[	□ I ei	k as appropriate: nclose a renewal fee of \$12.00 for licence nclose a renewal fee of \$10.00 for permit		
Si	gned			
_		Applicant		
	ate			
		fficial use only) Permit No.		
		wal application received application: Rejected / Accepted		
<u>If</u>	applica	tion accepted		
Th	ne liceno	ce/permit is renewed for a further period from to		
Co	ondition	s attached (if any):		
<u>If</u>	applica	tion rejected		
Gı	rounds f	for rejection:		
Re	ecomme	endation to applicant (if any):		
Si	gned			
Γ.		Director of Environment		
1)2	ate.			

# OZONE DEPLETING SUBSTANCES REGULATIONS 2010

# FORM 10

# DEPARTMENT OF ENVIRONMENT

# IMPORT DECLARATION

(Sections 16 and 17 of the Act and Regulation 23)

TO: Fiji Islands AND To:	Revenue Customs Aut	hority at	port/airport
Ozone Depleting GPO Box 2109,	Substances Unit, Suva, Fiji		
This is to declare airport from	that a quantity of conti	rolled substances is due to t of call) at(time)	o arrive at the above port/ on (date).
Flight no. or ship	o's name		
Nature of the co-	ntainer/equipment/othe le)	r	
Controlled Subs	tances		
<u>Name</u>	Quantity	Place of origin	<u>Destination</u>
Master/Captain/ (tick as applicab	Customs agent/Author le)	ised supplier	
Contact details Full name			
Name of employ Name and addre	yer ess of place of business		÷
Residential add Telephone	ress Home Mobile		Work Fax
E-mail address			
Identity of the Declarant)	authorised supplier	who will receive the	consignment (if not the
Declaration I declare the ab I understand the	ove particulars to be ac at a clearance fee of \$1	ccurate to the best of my per kg is payable for the	knowledge and belief shipment.
Signed		,	
Date			

# OZONE DEPLETING SUBSTANCES REGULATIONS 2010 FORM 11

#### 1 010...

# DEPARTMENT OF ENVIRONMENT EXPORT DECLARATION

(Sections 16 and 17 of the Act and Regulation 23)

TO: Fiji Islands l AND To:	Revenue & Customs Serv	vice at	port/airport
Ozone Depleting GPO Box 2109, S Phone (679) 3311 Fax (679) 331808	1069		
	that a quantity of contro (time) on(		ue to leave from the above
Flight no. or ship	's name		
Nature of the con (tick as applicable	tainer/equipment/other e)		
Controlled Substa	ance		
<u>Name</u>	Quantity	Place of origin	Recipient
Master/Captain/C (tick as applicable			
Contact details Full name	S.		ν.
Name of employ	er		ŧ
Name and address Residential address Telephone	Home		Work
	Mobile		Fax
E-mail address			
Declarant) Declaration	authorised supplier when when the supplier when the supplier when the supplier with the supplier when		e consignment (if not the
Signed			
Date			

he

# SCHEDULE 3 (Regulation 27)

# CHEMICAL NAME, FORMULAE AND COMMONLY USED CODE NAME FOR CONTROLLED SUBSTANCES

# Chemicals Controlled by the Montreal Protocol

	Chemical code name	Chemical short formula	Chemical name
ype A gr	oup I		
)1	CFC-11	CFCl <sub>3</sub>	Trichlorofluoromethane
)2	CFC-12	$CF_2Cl_2$	Dichlorodifluoromethane
)3	CFC-113	$C_2F_3C1_3$	1, 1, 2- Trichlorotrifluoroethane
04	CFC-114	$C_2F_4C1_2$	Dichlorotetrafluoroethane
05	CFC-115	C <sub>2</sub> F <sub>5</sub> C1	Monochloropentafluoroethane
Туре А д	group II		
06	Halon-1211	CF₂BrCl	Bromochlorodifluoromethane
07	Halon-1301	CBrF <sub>3</sub>	Bromotrifluoromethane
08	Halon-2402	$C_2F_4Br_2$	Dibromotetrafluoroethane
Туре В	group I		
09	CFC-13	CF₃Cl	Monochlorotrifluoromethane
10 ·	CFC-111	C <sub>2</sub> FCl <sub>5</sub>	Pentachlorofluoroethane
11	CFC-112	C <sub>2</sub> F <sub>2</sub> Cl <sub>4</sub>	Tetrachlorodifluoroethane
12	CFC-211	C <sub>3</sub> FCl <sub>7</sub>	Heptachlorofluoropropane
13	CFC-212	$C_3F_2Cl_6$	Hexachlorodifluoropropane
14	CFC-213	$C_3F_3Cl_5$	Pentachlorotrifluoropropane
15	CFC-214	$C_3F_4Cl_4$	Tetrachlorotetrafluoropropane
16	CFC-215	C <sub>3</sub> F <sub>5</sub> Cl <sub>3</sub>	Trichloropentafluoropropane
17	CFC-216	$C_3F_6Cl_2$	Dichlorohexafluoropropane
18	CFC-217	$C_3F_7C1$	Monochloroheptafluoropropar
Туре	B group II		
19	Halon-104	CCl <sub>4</sub>	Carbon tetrachloride

pentafluoropropane

Monochlorohexafluoropropane

Pentachlorofluoropropane

Trichlorotrifluoropropane

Dichlorotetrafluoropropane

Tetrachlorodifluoropropane

Type B group III

LED

HCFC-226

HCFC-231

HCFC-232

HCFC-233

HCFC-234

Type C group I- continued

45

46

47

48

49

C<sub>3</sub>HF<sub>6</sub>Cl

C<sub>3</sub>H<sub>2</sub>FCl<sub>5</sub>

 $C_3H_2F_2Cl_4$ 

 $C_3H_2F_3Cl_3$ 

C<sub>3</sub>H<sub>2</sub>F<sub>4</sub>Cl<sub>2</sub>

<sup>\*</sup> Does not have a chemical code name

This formula does not refer to 1,1,2-Trichloroethane

50	HCFC-235	C <sub>3</sub> H <sub>2</sub> F <sub>5</sub> Cl	Monochloropentafluoropropane
51	HCFC-241	C <sub>3</sub> H <sub>3</sub> FCl <sub>4</sub>	Tetrachlorofluoropropane
52	HCFC-242	$C_3H_3F_2Cl_3$	Trichlorodifluoropropane
53	HCFC-243	$C_3H_3F_3Cl_2$	Dichlorotrifluoropropane
54	HCFC-244	C <sub>3</sub> H <sub>3</sub> F <sub>4</sub> Cl	Monochlolrotetrafluoropropane
55	HCFC-251	C <sub>3</sub> H <sub>4</sub> FCl <sub>3</sub>	Trichlorofluoropropane
56	HCFC-252	$C_3H_4F_2Cl_2$	Dichlorodifluoropropane
57	HCFC-253	C <sub>3</sub> H <sub>4</sub> F <sub>3</sub> Cl	Monochlorotrifluoropropane
58	HCFC-261	$C_3H_5FCl_2$	Dichlorofluoropropane
59	HCFC-262	C₃H₅F₂Cl	Monochlorodifluoropropane
60	HCFC-271	C₃H <sub>6</sub> FCl	Monochlorofluoropropane
Туре С д	group II		
61	*	$CHFBr_2$	Dibromofluoromethane
62	HBFC-22B1	CHF <sub>2</sub> Br	Monobromodifluoromethane
63	*	CH₂FBr	Monobromofluoromethane
64	*	$C_2HFBr_4$	Tetrabromofluoroethane
65	*	$C_2HF_2Br_3$	Tribromodifluoroethane
66	*	$C_2HF_3Br_2$	Dibromotrifluoroethane
67	*	$C_2HF_4Br$	Monopromotetrafluoroethane
68	*	$C_2H_2FBr_3$	Tribromofluoroethane
69	HBFC-132bB2	$C_2H_2F_2Br_2$	1, 2-Dibromo-1,1-difluoroethane
70	*	$C_2H_2F_3Br$	Monobromotrifluoroethane
71	HBFC-142B2	$C_2H_3FBr_2$	1,2-Dibromo-1-fluoroethane
72	*	$C_2H_3F_2Br$	Monobromodifluoroethane
Туре С	group II- continued		
73	*	$C_2H_4FBr$	Monobromofluoroethane
74	*	C <sub>3</sub> HFBr <sub>6</sub>	Hexabromofluoropropane
	es not have a chemical co	ode name – New addition	1 Pentabromodifluoropropane
75	*	C <sub>3</sub> HF <sub>2</sub> Br <sub>5</sub>	Tetrabromotrifluoropropane
76	*	C <sub>3</sub> HF <sub>3</sub> Br <sub>4</sub>	Tribromotetrafluoropropane
77	*	C₃HF₄Br₃	Dibromopentafluoropropane
78	*	C <sub>3</sub> HF <sub>5</sub> Br <sub>2</sub>	Monobromohexafluoropropane
79	*	C₃HF <sub>6</sub> Br	Pentabromofluoropropane
80	*	C <sub>3</sub> H <sub>2</sub> FBr <sub>5</sub>	Tetrabromodifluoropropane
81	*	$C_3H_2F_2Br_4$	Tetrabromodifiuoropropane  Tribromotrifluoropropane
82	*	$C_3H_2F_3Br_3$	Inbromoinilluolopiopane

* Dos	es not have a chemical c	_	`
96	Halon-1001	$\mathrm{CH_3Br}$	Methyl bromide
Type E	group I		
95	*	CH₂BrCl	Monobromochloromethane
	group III		
94	<b>*</b>	C₃H <sub>6</sub> FBr	Monobromofluoropropane
93	*	$C_3H_5F_2Br$	Monobromodifluoropropane
92	*	$C_3H_5FBr_2$	Dibromofluoropropane
91	*	$C_3H_4F_3Br$	Monofluorotrifluoropropane
90	*	$C_3H_4F_2Br_2$	Dibromodifluoropropane
89	*	C <sub>3</sub> H <sub>4</sub> FBr <sub>3</sub>	Tribromofluoropropane
88	*	$C_3H_3F_4Br$	Monobromotetrafluoropropane
87 .	*	$C_3H_3F_3Br_2$	Dibromotrifluoropropane
86	* '	$C_3H_3F_2Br_3$	Tribromodifluoropropane
85	*	$C_3H_3FBr_4$	Tetrabromofluoropropane
84	*	$C_3H_2F_5Br$	Monobromopentafluoropropand
83	*	$C_3H_2F_4Br_2$	Dibromotetrafluoropropane

Any other chemicals that might be declared as ODS

pane

pane

ne

thane

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pane

# OZONE DEPLETING SUBSTANCES REGULATIONS 2010

# **EXPLANATORY NOTE**

These Regulations replace the Ozone Depleting Substances Regulations 2000 which have become outdated in a number of respects.

Clarify the nature of the qualifications for obtaining a licence or permit

Increase the period of a licence or permit to 3 years

Increase the fees. Provide for late renewal fee of \$50.

Provide for waiver of fees in public interest

Add provisions about appeals

Control export of controlled substances

Add several new forms to clarify the nature of each application and licence or permit

Create an import/export declaration

Repeal the exiting regulations, but with a saving for existing licences and permits.

Attorney General:

Date: