

REPUBLIC OF NAURU **GOVERNMENT GAZETTE PUBLISHED BY AUTHORITY**

8th December 2010 No. 158

G.N. No. 662 / 2010

APPOINTMENT OF ACTING SECRETARY FOR EDUCATION

Nauru

It is notified for general information that Cabinet at its meeting held on 1st December, 2010 and pursuant to Article 68, Clause 3 of the Constitution of Nauru, approve the appointment of Mr. Calistus Cain to act as Secretary for Education with effect from 22nd November, 2010 until the return of the substantive Secretary for Education.

Dated this 1st day of December, 2010

MICHAEL B. CAIN **ACTING SECRETARY TO CABINET**

G.N. No. 663 / 2010

APPOINTMENT OF ACTING SECRETARY FOR FINANCE

It is notified for general information that Cabinet at its meeting held on 1st December, 2010 and pursuant to Article 68, Clause 3 of the Constitution of Nauru, approve the appointments of the following Finance Staff to act as Secretary for Finance:

- i) Mr. Maurie Williams from 13 December to 21 December 2010
- Mr. Javan Tamakin from 22nd December 2010 to 9 January 2011 ii)
- Mr. Maurie Williams from 10 January to 12 January 2011 iii)

until the return of the substantive Secretary, Mr. Seve Paeniu.

Dated this 1st day of December, 2010

MICHAEL B. CAIN **ACTING SECRETARY TO CABINET**

G.N. No. 664 / 2010

APPOINTMENT OF ACTING COMMISSIONER OF POLICE

It is notified for general information that Cabinet at its meeting held on 1st December, 2010 and pursuant to Article 6 (1) of the Nauru Police Force Act 1972, approve the appointment of Superintendent Brendan Lindsay to act as Commissioner of Police effective 24th November, 2010 until the return of the substantive Commissioner of Police, Mr. Cedric Netto.

Dated this 1st day of December, 2010

MICHAEL B. CAIN **ACTING SECRETARY TO CABINET**

No. 158 8th December 2010 Nauru

G.N. No. 665 / 2010

APPOINTMENT OF ACTING SECRETARY FOR JUSTICE AND BORDER CONTROL

It is notified for general information that Cabinet at its meeting held on 1st December, 2010 and pursuant to Article 68 (3) of the Constitution of Nauru, approves the appointment of Ms. Katy Le Roy to act as Secretary for Justice and Border Control effective 29th November, 2010 until Mr. David Lambourne returns to Nauru.

Dated this 1st day of December, 2010

MICHAEL B. CAIN ACTING SECRETARY TO CABINET

G.N. No. 666 / 2010

APPOINTMENT OF ACTING DIRECTOR OF AUDIT

It is notified for general information that Cabinet at its meeting held on 1st December, 2010 and pursuant to Article 68 Clause 3 of the Constitution of Nauru, approve the appointments of the following Audit Staff to act as Director of Audit:

- i) Mrs. Gillian Itsimaera from 6 December to 22 December 2010
- ii) Mr. Renos Agege from 23 December 2010

till the return of the substantive Director of Audit Mr. Bivash Ranjan Mondal.

MICHAEL B. CAIN ACTING SECRETARY TO CABINET

G.N. No. 667 / 2010

PUBLIC SERVICE ACT 1998 RESIGNATION-SECTION 53 (1)

It is notified for general information that the following officers' resignation has been accepted effective 3rd November, 2010.

DEPARTMENT OF EDUCATION

<u>NAME</u> <u>DESIGNATION</u> <u>SALARY LEVEL</u>

Juanita Ika Caretaker/Cleaner \$3,915pa (1.1)

DEPARTMENT OF HEALTH & MEDICAL SERVICES

<u>NAME</u> <u>DESIGNATION</u> <u>SALARY LEVEL</u>

Janice Cecil Nurse Aide (Level 2) \$4,917pa (3.1)

DATED this 30th day of November, Two Thousand and Ten.

G.N. No. 668 / 2010

PUBLIC SERVICE ACT 1998 RESIGNATION – SECTION 53 (1)

It is notified for general information that the following resignations have been accepted.

NAME	<u>POSITION</u>	<u>DEPARTMENT</u>	EFFECTIVE
Jelana Menke	Teacher (Nauru College)	Education	16 September 2010
Silas Iwugia	Security Officer	Police & Emergency Services	4 November 2010
Paul Kun	DSAP Project Co-ordinator	Commerce, Industry & Environment	12 November 2010

Dated this 30th day of November, 2010.

MICHAEL B. CAIN ACTING CHIEF SECRETARY

G.N. No. 669 / 2010

PUBLIC SERVICE ACT 1998 RESIGNATION – SECTION 53 (1)

It is notified for general information that effective 18 November 2010 the following resignation has been accepted.

NAURU POLICE FORCE (Protection & Guarding Unit)

NAMEPOSITIONSALARYRado AkibwibSecurity Officer\$4,166pa (1.2)

DATED this 3rd day of December, 2010.

MICHAEL B. CAIN ACTING CHIEF SECRETARY

G.N. No. 670 / 2010

PUBLIC SERVICE ACT 1998 <u>DISMISSAL – SECTION 56</u>

It is notified for general information that the following officer's dismissal has been accepted.

POLICE & EMERGENCY SERVICES

NAME	DESIGNATION	SALARY LEVEL	EFFECTIVE DATE		
Fredrick Starr	Security Officer	\$4,166 (1.2)	22 nd October, 2010		
Malachi Agege	Security Officer	\$4,166 (1.2)	26 th November, 2010		
DEPARTMENT OF JUDICIARY					
Tracey Denuga	Executive Secretary	\$5,167pa (3.2)	30 th November, 2010		
DEPARTMENT OF HEALTH & MEDICAL SERVICES					
Nova Dongobir	Nurse Aide (Level 2)	\$4,917pa (3.1)	30 th November, 2010		
DATED this 2 nd day of December,2010.					

G.N. No. 671 / 2010

CORRECTIONAL SERVICE ACT 2009 SECTION 7 (1)

NOTICE OF APPOINTMENT

Pursuant to section 7 (1) of the Correctional Service Act 2009, be it known that the following officer's appointment has been accepted from 29th September 2010.

PRISON & CORRECTIONAL SERVICES

NAME DESIGNATION SALARY/SCALE

David Detageowa Chief Correctional Officer \$7,421 pa (7.1)

Dated this 30th day of November, Two Thousand and Ten.

MICHAEL B. CAIN ACTING CHIEF SECRETARY

G.N. No. 672 / 2010

PUBLIC SERVICE ACT 1998 SECTION 12

NOTICE OF APPOINTMENT

The appointment of the following officer with effect from 2 December 2010 is hereby notified for general information:-

DEPARTMENT OF HEALTH

NAME POSITION SALARY

Tricia Agiangang Caretaker/Cleaner \$3,915pa (1.1)

DATED this 3rd day of the month of December, 2010.

MICHAEL B. CAIN ACTING CHIEF SECRETARY

G.N. No. 673 / 2010

PUBLIC SERVICE ACT 1998 SECTION 14 (1)

NOTICE OF APPOINTMENT ON PROBATION

It is notified for general information that the following appointment shall be on probation until confirmed:-

DEPARTMENT OF HEALTH & MEDICAL SERVICES

<u>NAME</u> <u>POSITION</u> <u>EFFECTIVE DATE</u> <u>SALARY</u>

Allyson Reyeitsi Asset Officer 6 December 2010 \$4,917pa (3.1)

DATED this 6th day of the month of December, 2010.

G.N. No. 674 / 2010

PUBLIC SERVICE ACT 1998 NOTICE OF PROMOTION

The provisional promotion of the following officer took effect from 8 November is hereby notified for public notification;

DEPARTMENT OF JUSTICE

(Prison & Correctional Services)

PROMOTED FROM **NAME PROMOTED TO** Michael Ribauw **Supervisor Correctional Officer** Superintendent Correctional Officer \$5,418pa (4.1) \$6,169pa (5.1) Correctional Officer **Supervisor Correctional Officer** Max Kamtaura \$5,167pa (3.2) \$5,418pa (4.1) **Correctional Officer Supervisor Correctional Officer** Bruce Lee Adam \$5,167pa (3.2) \$5,418pa (4.1)

DATED this 2nd day of December, 2010

MICHAEL B. CAIN ACTING CHIEF SECRETARY

G.N. No. 675 / 2010

PUBLIC SERVICE ACT 1998 NOTICE OF PROMOTION

The provisional promotion of the following officer took effect from 26 November 2010 is hereby notified for public information:

DEPARTMENT OF CIVIL AVIATION

NAME PROMOTED FROM PROMOTED TO

Edouwe Duburiya Executive Secretary Administrative Assistant

\$5,167pa (3.2) \$5,919pa (4.3)

DATED this 3rd day of December, 2010.

MICHAEL B. CAIN <u>ACTING CHIEF SECRETARY</u>

G.N. No. 676 / 2010

COMMISSIONER'S ORDER NO. 91/2010 NAURU POLICE FORCE ACT 1972-1987 [Part VI-22.1]

DEMOTION

BE IT KNOWN that as per the decision of the Disciplinary Board [**reference to commissioner's Order No. 84/2010**] dated 4th November 2010, Lance Agir has been demoted from Sergeant to Senior Constable rank.

Further, re-consideration for promotion will be made by the Commissioner of police if a vacancy exists in the sergeant rank either and after review of the member's performance within his probationary period.

ISSUED on this 2nd day of December 2010.

CEDRIC NETTO COMMISSIONER OF POLICE

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G.N. No. 677 / 2010

PUBLIC SERVICE ACT 1998 VACANCY: SECTION 15

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF HEALTH & MEDICAL SERVICES

POSITION TITLE Healthy Island Coordinator

SALARY/LEVEL \$6,920 per annum (6.2)

PURPOSE OF THE POSITION:

The purpose of this position is to coordinate with government departments, corporate bodies and communities in matters regarding health promotion and disease prevention. In addition, this position needs to work closely with Director of Public Health in terms of management and administrative matters related to Public Health.

DUTIES AND RESPONSIBILITIES

- **1.** Design/ develop health promotion activities for communities/ groups to effectively meet health promotion needs.
- **2.** Coordinate the multi-sectoral participation in health promotion with particular emphasis on the Ministries of Sports, Youth, Education and communities.
- **3.** Assist in developing, planning, implementing, monitoring and evaluation programs and projects to promote healthy environment.
- **4.** Plan and direct conferences, meetings, and workshops to further health promotion; plan conduct or assist in implementing public health training and screening activities.
- **5.** Liaise with the senior health department management team with respect to current health promotion trends relevant to Nauru
- **6.** Advise to create healthy lifestyle practices and environments for physical activities
- 7. Review and revise, in line with contemporary practice, health promotion policy in Nauru
- **8.** Facilitate staff training opportunities to ensure key staff are kept abreast of contemporary health promotion strategies;
- **9.** Strengthen primary health care services, trainings and ensure ongoing training of the essential elements of primary health care practice
- 10. Maintain liaison with community groups and continuously monitor their health needs.
- 11. Assist Director of Public Health for yearly operational plan and annual budget preparation.
- **12.** Assist Director of Public Health to manage, oversee and coordinate all public health services delivered by the Department of Health including:
 - a) Human resources
 - b) Financial resources, including the preparation of Biannual WHO Program budgets
 - c) Infrastructure and support services
 - d) Non Communicable Diseases, coordinating the implementation of the NCD strategy and Diabetes plan
 - e) Communicable Diseases, coordinating Emerging Pandemic Preparedness, STI/HIV/AIDS; EPI and other infectious disease programs
 - f) Implementation where applicable of the International Health Regulations (IHR)
 - g) Community health
 - h) Health Promotion
 - i) School Health Program
 - j) Environment Health
 - k) Staff training

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- 13. In collaboration with the Director of Public Health, when necessary, coordinate the public health visiting Specialist Program such as WHO, SPC, AusAid, UNFPA, GF, JICA, Republic of China, etc.
- **14.** Assist with the recruitment and appointment of relevant public health staff.
- **15.** Assist Director of Public Health and Director of Administration in administrative matters related to public health
- 16. Attend public health related meeting and other meetings as assigned
- **17.** Provide reports on activities and other matters on a regular or monthly basis as required by the Secretary for Health or the Minister for Health
- **18.** Provide advice to the Director of Public Health on legislation, policy development, health reforms and department planning and restructuring.
- 19. Perform other duties as assigned.

HEALTH AND SAFETY

- Be responsible to take reasonable care for his or her own acts or omissions and the effect that these may have upon the safety of themselves or any other person.
- Must use safety equipment or clothing in a proper manner and for the purpose intended.
- Must work in accordance with any health and safety procedures, instructions or training that has been given
- May not undertake any task for which they have not been authorised and for which they are not adequately trained.
- Is required to bring to the attention of a responsible person any perceived shortcoming in our safety arrangements or any defects in work equipment.

OUALIFICATION & EXPERIENCE

- Degree/ Diploma/ Certificate in Public Health with at least 3 years work experience in public health or Registered Nurse with at least 3 years experience in Public Health. Registration and Licensure in country of training and practice is essential
- Ability to lead, recruit, train, assess and support staff,
- Possess excellent oral and written communication and interpersonal skills,
- Possess a planning & organizational skills, and time-management skills,
- Possess a high level of computer literacy with experience in MS Office application software
- Displays tact, confidence, proficiency and proactive.

Application should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary Department or the Acting Director of Human Resources & Labour no later than Wednesday 22nd December, 2010 5.00pm.

Dated this 6th Day of December, 2010.

8th December 2010

G.N. No. 678 / 2010

No. 158

PUBLIC SERVICE ACT 1998 VACANCY: SECTION 15

Nauru

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF HEALTH & MEDICAL SERVICES

POSITION PHYSIOTHERAPIST AIDE

SALARY \$4,416pa (2.1)

PURPOSE OF THE POSITION:

The Physiotherapist Aide provides a prompt, high standard of physiotherapy assistance under the supervision of the physiotherapist, in the treatment of patients requiring physiotherapy services.

KEY RESPONSIBILITIES:

The Physiotherapist Aide reports to the Senior Physiotherapist Aide-

- Maintain contemporary standards of physiotherapy practice
- Implements physiotherapy care as delegated by the Physiotherapist
- Documents all patient care according to Documentation Policy
- Assists the Physiotherapist by providing information in the evaluation of progress towards expected outcomes
- Participates in the Performance Appraisal and Development process
- Acknowledges the team approach to the provision of care services and consults with members of the multidisciplinary team, as required
- Utilizes appropriate communication skills and participate as a member of the multidisciplinary
- Acknowledges the specific competences and expertise of members of the health team
- Promotes an environment for professional development and lifelong learning
- Promotes a focus and framework for improving the quality of patient care
- Operates within field of expertise, competencies and experience
- Operates within the parameters of any relevant legislation
- Promotes personal safety and that of others, and reports hazards and defects to work equipment
- Participate in staff meetings and hospital projects as appropriate

HEALTH AND SAFETY

- Be responsible to take reasonable care for his or her own acts or omissions and the effect that these may have upon the safety of themselves or any other person.
- Must use safety equipment or clothing in a proper manner and for the purpose intended.
- Must work in accordance with any health and safety procedures, instructions or training that has been given
- May not undertake any task for which they have not been authorised and for which they are not adequately trained.
- Is required to bring to the attention of a responsible person any perceived shortcoming in our safety arrangements or any defects in work equipment.

QUALIFICATION & EXPERIENCE:

- Good written and oral communication skills (English and Nauruan);
- Minimum of year 10 education level
- Healthy and of sober habits;
- Ability to undergo health training on health safety, basic life support, and infection control;
- Punctual, reliable, conscientious and willing to accept responsibility;
- Displays professionalism, tact, courtesy, discretion and respect confidentiality;
- Must be able to work both independently and cooperatively in a team environment

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G.N. No. 678 / 2010 (Cont'd)

Applications should be lodged in writing or electronically word processed stating name, age, qualification and Curriculum Vitae to the Acting Director of Human Resources & Labour or the Chief Secretary's Office no later than **5pm Wednesday 15 December 2010**.

Dated this 2nd day of December, 2010.

MICHAEL B. CAIN ACTING CHIEF SECRETARY.

G.N. No. 679 / 2010

PUBLIC SERVICE ACT 1998 VACANCY: SECTION 15

Applications are sought from interested persons for the positions of Health Trainees within the Republic of Nauru Ministry of Health for the year 2011.

POSITION HEALTH TRAINEES

NO. OF POSITIONS **NINE (9)** SALARY/SCALE \$4,166pa/1.2

Successful applicants will be offered a 1 year position with the Nauru Department of Health to undertake a pre selection program. The trainees' positions will be in the areas of Nursing, Medicine, Environment Health, Dietician, Dentistry, Radiography, Pharmacy and Laboratory.

This one year program will involve:

- 1. Study program through the USP extension centre on Nauru
 - a. You will be required to undertake 7 subjects at USP preliminary level (there may be less subjects, depending on High School subjects undertaken).
 - b. The USP subjects include English, Maths, Biology and Chemistry
 - c. There will be fixed tutorial, laboratory sessions and "free study" hours at USP timetabled for each week. Attendance will be recorded.
- 2. Experience at RON and NGH Hospitals
 - a. During the times not timetabled for study, you will undertake duties at either RON or NGH hospitals in the areas of your chosen field

At the completion of the one year pre-selection program, another selection process will be undertaken by a panel to select trainees for ongoing education. Not all trainees will be selected to continue health training. Unsuccessful trainees may be offered other positions within the Department if available, or may use the benefit of USP studies to apply for work or study elsewhere.

Applicants must be:

- Between the ages of 18-25 years
- School leavers who have achieved Year 12 secondary level or equivalent
- Interested in continuing studies on Nauru or overseas

Applications, including cover letter, CV, High School or USP Results Transcripts and Certificates attained should be forwarded to the Chief Secretary's office or to the Acting Director of Human Resource & Labour no later than 5pm Monday 20th December, 2010.

Dated this 2nd day of December 2010.

G.N. No. 680 / 2010

ENGAGEMENT TO MARRY

NAME OF PARTIES: Jesse Adun of Anabar District and

Serafina Rima Tafaka of Denigmodu District

Andrew Tsitsi of Aiwo District and Anisha Doguape of Ewa District

Rotando Eobob of Nibok District and Guiza Garoa of Denigmodu District

DATE OF ENGAGEMENT: 5th November, 2010

3rd December, 2010 6th December, 2010

HON. DR. KIEREN KEKE MINISTER IN CHARGE

G.N. No. 681 / 2010

NAURU LANDS COMMITTEE PUBLIC NOTICE

The Nauru Lands Committee will be determining the Personalty estates of the late:

- 1. Luke Olsson
- 2. Eimama Hubert
- 3. Ayesha Scotty
- 4. Jenny Reiyetsi
- 5. Debeto Reiyetsi

This is a notification for interested parties having claims against the above may seek to the Nauru Lands Committee office which date for estates will be processed for determination within 14 days of gazettal.

TYRAN CAPELLE CHAIRPERSON – NAURU LANDS COMMITTEE