



**REPUBLIC OF NAURU
GOVERNMENT GAZETTE
PUBLISHED BY AUTHORITY**

No. 38

23rd March, 2018

Nauru

G.N. No. 172 / 2018

**APPOINTMENT OF ACTING SECRETARY-GENERAL FOR THE NAURU NATIONAL
COMMISSION FOR UNESCO**

It is notified for general information that on 14th March 2018, Cabinet pursuant to Article 68(1) of the Constitution of Nauru approved the appointment of Dr. Maria Gaiyabu as acting Secretary-General for the Nauru National Commission for UNESCO from 19th – 22nd March 2018, until the return of the substantive Secretary-General for the Nauru National Commission for UNESCO, Mrs. Jerielyn Teleni on 23rd March 2018.

Dated this 16th day of March, 2018.

**BERNARD GRUNDLER
CHIEF SECRETARY**

G.N. No. 173 / 2018

APPOINTMENT OF ACTING REGISTRAR OF THE SUPREME COURT

It is notified for general information that on 14th March 2018, Cabinet pursuant to Article 68(1) of the Constitution of Nauru approved the appointment of Resident Magistrate, Mr. Penijamini Lomaloma as acting Registrar of the Supreme Court effective from 26th March – 12th April 2018, until the return of the Registrar of the Supreme Court, Mr. Ronald Prakash.

Dated this 16th day of March, 2018.

**BERNARD GRUNDLER
CHIEF SECRETARY**

G.N. No. 174 / 2018

APPOINTMENT OF ACTING SECRETARY FOR TRANSPORT

It is notified for general information that on 15th March 2018, Cabinet pursuant to Article 68(1) of the Constitution of Nauru approved the appointment of Ms. Melanie Bill as acting Secretary for Transport effective from 15th – 18th April 2018, until the return of the substantive Secretary for Transport.

Dated this 16th day of April, 2018.

**BERNARD GRUNDLER
CHIEF SECRETARY**

G.N. No. 175 / 2018

**APPOINTMENT OF ACTING SECRETARY FOR INFRASTRUCTURE
DEVELOPMENT**

It is notified for general information that on 15th March 2018, Cabinet pursuant to Article 68(1) of the Constitution of Nauru approved the appointment of Mr. Mike Dagiario as acting Secretary for Infrastructure Development effective from 15th – 18th April 2018, until the return of the substantive Secretary for Infrastructure.

Dated this 16th day of March, 2018.

**BERNARD GRUNDLER
CHIEF SECRETARY**

G.N. No. 176 / 2018

**OVERSEAS BUSINESS TRAVEL FOR (NPA) CHAIRMAN AND APPOINTMENT OF
ACTING CHAIRPERSON**

It is notified for general information that on 15th March 2018, Cabinet approved:

I. The nomination of NPA Chairman, Mr. Isaac Aremwa to accompany the Harbour Master for overseas business travel from 20th – 21st March, 2018.

ii. Cabinet pursuant to Article 68(1) approved the appointment of the Deputy Chairperson Mrs. Christina Olsson as acting Chairperson from 18th – 21st March, 2018.

Dated this 16th day of March, 2018.

**BERNARD GRUNDLER
CHIEF SECRETARY**

G.N. No. 177 / 2018

APPOINTMENT OF ACTING SECRETARY FOR CORPORATE SERVICES

It is notified for general information that on 14th March 2018, Cabinet pursuant to Article 68(1) of the Constitution of Nauru approved the appointment of Mrs. Clarissa Scotty Manager of Contracts as acting Secretary for Corporate Services effective from 18th – 23rd March 2018 until the return of the substantive Secretary for Corporate Services, Ms. Peta Gadabu.

Dated thus 16th day of March 2018.

**BERNARD GRUNDLER
CHIEF SECRETARY**

G.N. No. 178 / 2018

APPOINTMENT OF ACTING CHAIRPERSON OF NAOERO POSTAL SERVICES CORPORATION

It is notified for general information that on Monday 12th March 2018, Cabinet consider and approves;

1. The appointment of Mrs. Jacqueline Itsimaera as acting Chairperson of the Naoero Postal Services Corporate from 14th – 18th March 2018 during the absence of substantive Chairman Mr. Samuel Grundler.

Dated this 19th day of March, 2018.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 179 / 2018

OFFICIAL TRAVEL AND APPOINTMENT OF ACTING CHAIRPERSON
FOR NAURU PORT AUTHORITY

Pursuant to section 2.3 of the Schedule of the Port Authority Act 2015, Cabinet approved Deputy Chairperson Mrs. Christina Olsson as acting Chairperson of the Nauru Port Authority during the absence of the Chairman Mr. Isaac Aremwa from 18th – 21st March, 2018.

Dated this 19th day of March, 2018.

SASIKUMAR PARAVANOOR
SECRETARY TO CABINET

G.N. No. 180 / 2018

PUBLIC SERVICE ACT 2016
SECTION 27A (2a)

NOTICE OF PROMOTION

The provisional promotion of the following officer is hereby notified for public notification with effect from 19th February, 2018;

DEPARTMENT OF CHIEF SECRETARY
(Registry of Births, Deaths & Marriages)

NAME	PROMOTED FROM	PROMOTED TO
Rosie Raidi	Gazette Officer Band 5.5 - \$8, 829 per annum	Senior Administrative Officer Band 8 - \$10, 586 per annum

Dated this 28th day of February, 2018.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 181 / 2018

PUBLIC SERVICE ACT 2016
SECTION 24(1)(a)

NOTICE OF APPOINTMENT

It is notified for general information that the following officers' appointment is hereby confirmed with effect from 8th February 2018;

DEPARTMENT OF CHIEF SECRETARY
(Administration Section)

NAME	POSITION	SALARY BAND
Michelle Moses	Caretaker	Band 1 - \$6, 013 per annum
Glory Dowabobo	Caretaker	Band 1 - \$6, 013 per annum
Bella Rose Degia	Caretaker	Band 1 - \$6, 013 per annum
Tina Tatum	Caretaker	Band 1 - \$6, 013 per annum
Ren Adam	Caretaker	Band 1 - \$6, 013 per annum

Dated this 9th day of March, 2018.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 182 / 2018

PUBLIC SERVICE ACT 2016
SECTION 24 (1)(a)

NOTICE OF APPOINTMENT

It is notified for general information that the following officer's appointment has been accepted with effect on 19th April, 2016;

DEPARTMENT OF JUSTICE & BORDER CONTROL
(Nauru Correctional Services)

NAME	POSITION	SALARY SCALE
Jeza Uepa	Chief Correctional Officer	Band 13 - \$15, 363 per annum

Dated this 16th day of March, 2018.

BERNARD GRUNDLER
CHIEF SECRETARY

No. 38

23rd March, 2018

Nauru

G.N. No. 183 / 2018

PUBLIC SERVICE ACT 2016
RESIGNATION – SECTION 83

It is notified for general information that the following officer's resignation has been accepted effective from 26th January 2018;

DEPARTMENT OF JUSTICE & BORDER CONTROL
(Secretariat)

NAME	POSITION	SALARY
Caasi Aingimea	Human Rights Officer	Band 6 -\$8, 078 per annum

Dated this 15th day of March, 2018.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 184 / 2018

PUBLIC SERVICE ACT 2016
RESIGNATION – SECTION 83

It is notified for general information that the following officer's resignation has been accepted effective from 25th February, 2018;

DEPARTMENT OF JUSTICE & BORDER CONTROL
(Secretariat)

NAME	POSITION	SALARY BAND
Surya Vijayakumar	Paralegal Officer	Band 7.5 - \$11, 555 per annum

Dated this 16th day of March, 2018.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 185 / 2018

PUBLIC SERVICE ACT 2016
RESIGNATION – SECTION 83

It is notified for general information that the following officer's resignation has been accepted effective from 9th March, 2018;

DEPARTMENT OF COMMERCE, INDUSTRY & ENVIRONMENT
(Commerce & Business Development)

NAME	POSITION	SALARY RANGE
Olivette Simon	Caretaker	Band 1 - \$6, 013 per annum

Dated this 21st day of March, 2018.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 186 / 2018

PUBLIC SERVICE ACT 2016
DEEMED RESIGNATION – SECTION 44(2)

It is notified for general information as per section 44 (2) of the Public Service Act 2016, the following officer has deemed to have resigned from her employment: -

DEPARTMENT OF HEALTH & MEDICAL SERVICES

NAME	POSITION	SALARY RANGE	EFFECTIVE DATE
Susan Star	Nurse Supervisor	Band 9a - \$12, 129 per annum	7 th November, 2017

Dated this 23rd day of March, 2018.

BERNARD GRUNDLER
CHIEF SECRETARY

No. 38

21st March, 2018

Nauru

G.N. No. 187 / 2018

PUBLIC SERVICE ACT 2016
DEEMED RESIGNATION – SECTION 44(2)

It is notified for general information as per section 44 (2) of the Public Service Act 2016, the following officer has deemed to have resigned from her employment: -

DEPARTMENT OF HEALTH & MEDICAL SERVICES

NAME	POSITION	SALARY RANGE	EFFECTIVE DATE
Susan Star	Nurse Supervisor	Band 9a - \$12, 129 per annum	7 th November, 2017

Dated this 23rd day of March, 2018.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 188 / 2018

PUBLIC SERVICE ACT 2016
DEEMED RESIGNATION – SECTION 44(2)

It is notified for general information as per section 44 (2) of the Public Service Act 2016, the following officer has deemed to have resigned from his employment: -

DEPARTMENT OF CHIEF SECRETARY

NAME	POSITION	SALARY RANGE	EFFECTIVE DATE
Rujero Reweru	Administration Assistant	Band 5.6 - \$9, 270 per annum	2 nd March, 2018

Dated this 23rd day of March, 2018.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 189 / 2018

NAURU POLICE FORCE ACT
RESIGNATION – SECTION (83)

It is notified for general information that the following officer's resignation has been accepted:

NAURU POLICE FORCE

NAME	POSITION & SALARY BAND	EFFECTIVE DATE
Dogaiy Alefaio	Senior Constable Band 5.5 - \$8, 829 per annum	26 th February, 2018

Dated this 21st day of March, 2018

COREY CALEB
COMMISSIONER OF POLICE

G.N. No. 190 / 2018

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF JUDICIARY
(Nauru Supreme Court)

POSITION : Personal Assistant to Chief Justice
No OF POSITION : One (1)
SALARY : Band 9.5 - \$14, 038 per annum
REPORTS TO : Chief Justice

PRINCIPAL RESPONSIBILITIES

- Mail register entries: Recording all incoming correspondence and emails; noting in register action required and action taken, including noting appropriate file number if applicable.
- Provide confidential administrative and personal support to Chief Justice including managing Chambers, making appointments, maintaining appropriate records, screening telephone calls and arranging travel.
- Judgement typing and general type of speeches.
- Prepare judgements, correspondence and other documents from oral, written or audio recorded instructions.
- Forwarding of Court Decisions to Paclii.
- Liaise with Court Staff in relation to administrative and other matters.
- Other tasks as directed by the Chief Justice or in the absence of Chief Justice, tasks directed by the Judges, resident Magistrate and registrar.

KNOWLEDGE, SKILLS AND EXPERIENCE

- Desirable qualification; Degree, Diploma or Certificate in Administration or other professional qualification from a recognised university, institute or college.
- Experience and some knowledge about the justice system of Nauru or any common law jurisdiction.
- Minimum Year 12 education or other relevant qualification relating to this post and relevant on job experience.
- Demonstrates sound communication and interpersonal skills with an ability to communicate sensitively and effectively in Nauruan and English Language.
- Demonstrates ability to exercise sound judgement, maintain discretion and respond flexibly to changing requirements.
- Demonstrates high level administrative and organisational skills with the ability to set priorities Sa meet deadline.
- Ability to maintain confidentiality and work in a team environment.

Applications should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary or the Secretary for Corporate Services no later than **5:00pm Wednesday 4th April, 2018**

Dated this 16th day of March, 2018.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 191 / 2018

PUBLIC SERVICE ACT 2016
VACANCY: SECTION 22

Applications are invited from persons both inside and outside the Public Service for appointment, transfer or promotion to the following position:

DEPARTMENT OF EDUCATION

POSITION : Scholarship Manager
SALARY RANGE : Band 11 - \$13, 637per annum

DUTIES: PURPOSE OF THE POSITION: As the Scholarship Manager, you will be responsible to the Director of C.A.S.E Unit for the satisfactory performance of your duties. This position evaluates internal and external scholarship programs and processes scholarship programs and processes scholarship applications.

DUTIES AND RESPONSIBILITIES

- Produce an annual scholarship program report
- Analyse applications and transcripts to determine eligibility for educational scholarships
- Analyse scholarship details and assess suitability to the Nauru context
- Research, collect, analyse and present data to relevant officers
- Ensure the proper disbursement and accounting of funds
- Prepare instructions and applications for scholarship programs
- Provide courteous and professional service to all students and the general public on scholarship matters
- Promote all scholarships through advertising, meetings, personal visits
- Manage budget for scholarships
- Maintain a record of each Scholarship in a secure and retrievable manner
- Prepare reports on each scholarship holder for the Secretary of Education as requested, but as least two reports on academic progress per year for every scholarship holder
- Monitor conditions of all scholarships and conduct reviews as directed by the Secretary
- Arrange all travel, visas, accommodation, chaperones and funds for Scholarship related activities

QUALIFICATION

- Degree or professional qualification in Education or Management, experience and Personal qualities
- A thorough knowledge of the operations of a school and the Nauru Education System

Applications should be lodged in writing or electronically word processed stating name, age, qualification and curriculum vitae with supporting references and other relevant attachments provided to the Chief Secretary or the Secretary for Corporate Services no later than **5:00pm, Friday 6th April, 2018.**

Dated this 16th of March, 2018.

BERNARD GRUNDLER
CHIEF SECRETARY

G.N. No. 192 / 2018

LAND TRANSFER

It is notified for general information that Cabinet at its meeting held on Thursday 22nd February 2018 approved the transfer of land ownership as per the table below;

DISTRICT	PORTION NO.	TYPE OF LAND	NAME OF LAND	ORIGINAL LANDOWNERS	SHARES	PROPOSED LANDOWNERS	PROPOSED SHARE
Anibare	46	C.L	Anera	Ms. Helen Herman	1/24	Mr. Rickson Herman	1/24

Dated this 22nd day of February, 2018.

SASIKUMAR PARAVANOOR
SECRETARY TO CABINET