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PUBLIC SERVICE ACT 1988
(No. 14 of 1988)**THE PUBLIC SERVICE (OVERSEAS SERVICE)**
REGULATIONS 1994**ARRANGEMENT OF REGULATIONS**

regulation:

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SCHEDULE I

PUBLIC SERVICE ACT 1988
(No. 14 of 1988)

**THE PUBLIC SERVICE (OVERSEAS SERVICE)
REGULATIONS 1994**

IN exercise of the powers conferred under section 4 of the Public Service Act, 1988, I, FRANCIS BILLY HILLY, Minister of Public Service, do hereby make the following Regulations -

PART I

Citation.

1. These Regulations may be cited as the Public Service (Overseas Service) Regulations 1994.

Interpre-
tation.

2. In these Regulations, unless the contrary intention otherwise appears -

“cost of education” means the cost to the parent of basic tuition and boarding of his child in subjects forming an essential part of Solomon Islands Curriculum or the normal curriculum in the State system of the receiving State including the cost of essential text books, materials, stationary and other related expenses but do not include the cost of uniforms, meals, sports equipment, musical instrument and equipment;

“dependent” means an officers spouse provided he or she is resident at the post and accompanying children under the age of eighteen;

“child allowance” means the daily allowance paid to an officer as specified in Schedule I;

“location allowance” means an allowance paid to meet daily living expenses as specified in Schedule I;

“non-resident representative” means an Ambassador, High Commissioner or Consulate General accredited to a foreign country but is based in Solomon Islands;

“officer” means an employee of Solomon Islands Government posted to an overseas mission and includes a resident representative;

“overseas mission” means any Solomon Islands diplomatic and consular offices in a foreign country;

“representation allowance” means the monthly allowance paid pursuant to regulation 8 of these Regulations; and

“resident representative” means an Ambassador, High Commissioner or Consulate General accredited to a foreign country.

3. Save or otherwise provided, these Regulations shall apply in respect of a resident, or non-resident representative who is employed by Solomon Islands Government, a spouse or dependant of a resident or non-resident representative.

Application
of
Regulations.

4. When an officer, his spouse or dependent is travelling from Solomon Islands to the respective overseas post or otherwise returning to Solomon Islands from such overseas post, the following shall apply -

Transport
to and
from
overseas
post.

- (a) The officer, his spouse or dependent shall travel by air through the most direct and cheapest route;
- (b) The resident representative, his spouse or dependent shall travel first class or otherwise business class subject to the approval of the Permanent Secretary of the Ministry of Foreign Affairs;
- (c) All reasonable expenses incurred during the course of the travelling shall be paid by Solomon Islands Government.

5. (1) Non-resident representative, while travelling to and from his country of accreditation or in the performance of his official duties shall travel first class or business class.

Non-
resident
representative.

(2) Any other travel other than a travel under subregulation (1) shall be by the most cheapest and most direct route.

6. (1) Where the officer incurs any travelling expenses in the course of his official duties within the country of accreditation, any such travel expenses shall be refunded.

Travelling
within
country of
accredita-
tion.

(2) Where expenses are incurred by the officer travelling in his own car for purposes of discharging his official duties, reimbursement based on mileage may be claimed:

Provided that no claim shall be made under this regulation for travel expenses between the officers residence or the mission or consulate.

PART II

7. (1) An officer proceeding to or returning from an overseas assignment shall be entitled to a baggage allowance for all personal and household effects as follows -

Baggage
allowance.

- (a) up to 4.5 tonnes by weight or 6.5 cubic metres by volume;
- (b) up to 40 kilograms of air cargo; and
- (c) in respect of dependents, up to .5 tonnes or .7 of a cubic metre by volume;

(2) Expenses in relation to packing, shipping, unpacking and insurance to cover against loss or damage shall be met by Solomon Islands Government.

Allowances.

8. (1) An officer's spouse or dependents shall be entitled to the following allowances as specified in Schedule I to these Regulations -

(2) Under these Regulations, an officer shall be entitled to the following category of allowances -

- (a) location allowance,
- (b) representative allowance,
- (c) child allowance, and
- (d) clothing allowance.

(3) Where the spouse of an officer is living with such officer in the mission such spouse, shall be entitled to an allowance of fifty percent (50%) of the location allowance, notwithstanding that such spouse is also an employee of the mission.

(4) Medical or dental cover in respect of an officer or his dependent shall be paid by SIG.

PART III

Accommodation.

9. (1) Solomon Islands Government shall meet the cost of accommodation in the country of accreditation. For the purpose of these Regulations accommodation expenses shall include, the cost of providing basic furniture, cutlery, installation of telephone and television as the case may be:

Provided that 30% of utility charges (water, gas and electricity) shall be met by the respective officer.

(2) Expenses in respect to private telephone calls, laundry services and television charges shall be met by the officer.

Domestic servant.

10. (1) A resident officer is entitled to one salaried domestic servant subject to the following exceptions -

- (a) the officer and the spouse both work for the mission; and
- (b) the officer has one or more children under the age of eighteen years.

(2) Notwithstanding paragraph (1) of this regulation, where the officer is of the view that the services of a domestic servant is necessary, he may in writing to the Permanent Secretary, request such service. The Permanent Secretary may upon receipt of such request approve or reject such request.

(3) Where a domestic servant is engaged from Solomon Islands, Solomon Islands Government shall be responsible for meeting cost of travel.

PART IV

11. (1) Subject to these Regulations, non-resident representative shall be entitled to the following category of allowances -

Category
of
allowances.

- (a) daily subsistence allowance, payable whilst travelling to or from his country of accreditation in his official capacity;
- (b) accountable allowance to be issued and held in the form of an imprest on the instruction of the Permanent Secretary. This allowance shall be used to pay for entertainment, hire of cars and making courtesy calls and casual hospitality.

12. The spouse of the non-resident representative shall be entitled to receive a clothing allowance. Such allowance shall be payable to the spouse only once during the officers term of office:

Clothing
allowance.

Provided that such allowance shall be payable only where the spouse accompanies the non-resident representative travelling in his official capacity.

13. Where the Permanent Secretary is satisfied that the remuneration given to an officer is inadequate due to increase in the cost of living, high administrative cost or any other increases brought about due to currency fluctuations he may consult with the Secretary to Public Service who may authorise an additional payment of funds to such an officer.

Secretary
to Public
Service to
authorise
additional
payments
of funds.

SCHEDULE I

1. In addition to salary, resident officers who are designated as Ambassadors, High Commissioners or Consulate General are entitled to receive the following allowances -

- | | |
|--|--|
| (i) location allowance
(an additional 50% if
he is accompanied by
spouse) | US\$40.00 per day |
| (ii) representational
allowance | US\$400.00 per month |
| (iii) clothing allowance
If accompanied by
spouse
children | SU\$1,200.00 per term
US\$ 800.00 per term
US\$300.00 per child per term |
| (iv) child allowance | US\$4.00 per child per day |

2. Non-Resident Ambassadors/High Commissioner -

- | | |
|---------------------------------------|-----------------------|
| (i) clothing allowance | US\$1,200.00 per term |
| (ii) spouse - for each term of office | US\$800.00 per term |

3. In addition to their salary, Minister/Counsellor, First Secretary, Second Secretary, Third Secretary shall be entitled to the following allowance as the case may be -

Minister/Counsellor

- | | |
|--|---|
| (i) location allowance | US\$40.00 per day |
| (ii) representational allowance | US\$200.00 per month |
| (iii) Clothing allowance
spouse
children | US\$1,000.00 per term
US\$700.00 per term
US\$300.00 per child per term |
| (iv) child allowance | US\$4.00 per child per day |

First Secretary/Vice Consul

- (i) location allowance US\$40.00 per day
- (ii) representational allowance US\$200.00 per month
- (iii) clothing allowance US\$800.00 per term
 - spouse US\$600.00 per term
 - Children US\$300.00 per child per term
- (iv) child allowance US\$4.00 per child per day

Second Secretary/Consul

- (i) location allowance US\$40.00 per day
- (ii) representational allowance US\$100.00 per month
- (iii) clothing allowance US\$700.00 per term
 - spouse US\$500.00
 - children US\$300.00 per child per term
- (iv) child allowance US\$4.00 per child per day

Personal Secretary

- (i) location allowance US\$40.00 per day
- (ii) clothing allowance US\$400.00 per term
 - spouse US\$300.00 per term
 - children US\$300.00 per term per child
- (iii) child allowance US\$4.00 per child per day.

Dated at Honiara this thirteenth day of September, 1994.

FRANCIS B. HILLY
Prime Minister